



भारतीय रिज़र्व बैंक
संपदा विभाग
चंडीगढ़

ई-निविदा सूचना

सेक्टर-30ए, चंडीगढ़ स्थित भारतीय रिज़र्व बैंक के कर्मचारी आवासों की छत पर मरम्मत, वॉटरप्रूफिंग और एस.आर.आई. कोटिंग का कार्य

सेक्टर-30ए, चंडीगढ़ स्थित भारतीय रिज़र्व बैंक के कर्मचारी आवासों की छत पर मरम्मत, वॉटरप्रूफिंग और एस.आर.आई. कोटिंग के कार्य के लिए भारतीय रिज़र्व बैंक, चंडीगढ़ पात्र और इच्छुक फर्मों से ई-निविदाएं आमंत्रित करता है। कार्य की अनुमानित लागत ₹47,43,000/- मात्र (जी. एस. टी. सहित) है।

2. यह एक खुली निविदा है। केवल वे इच्छुक एवं पात्र फर्मों जो MSTC पोर्टल पर पंजीकृत हैं, ई-निविदा प्रक्रिया में भाग ले सकेंगी। निविदा दस्तावेज वेबसाइट www.rbi.org.in पर डाउनलोड के लिए उपलब्ध है।

3. ई-निविदा दो भागों में ऑनलाइन प्रस्तुत की जाएगी। निविदा के भाग- I में प्रस्तावित कार्य के लिए बैंक की मानक तकनीकी और वाणिज्यिक शर्तें होंगी, जिन पर निविदाकर्ता को सहमत होना होगा। ई-निविदा के भाग-II में बैंक की मात्राओं की अनुसूची निर्धारित की गयी है और निविदाकर्ता द्वारा मूल्य बोली ऑनलाइन प्रस्तुत की जाएगी।

4. पात्रता मानदंड को पूरा करने वाली फर्मों और कार्य के आवंटन के लिए विचार किए जाने हेतु निविदाकर्ता को 15 जुलाई 2024 को पूर्वाह्न 11:00 बजे तक या उससे पहले सभी आवश्यक दस्तावेजों को www.mstcecommerce.com/eprocn पर अपलोड करना होगा।

5. ई-निविदा के भाग-I को 15 जुलाई 2024 को अपराह्न 03:00 बजे MSTC Portal पर खोला जायेगा। ई-निविदा की समय-सारणी निम्न अनुसार है:

क	ई-निविदा सं.	RBI/Chandigarh Regional Office/Estate/3/24-25/ET/48
ख	ई-निविदा प्रणाली	ई-प्रापण प्रणाली (ऑनलाइन www.mstcecommerce.com/eprocn पर भाग- I तकनीकी-वाणिज्यिक बोली तथा भाग-II मूल्य बोली)
ग	अनुमानित लागत	₹47,43,000/- (रुपए सैंतालीस लाख तैंतालीस हज़ार मात्र) (जी. एस. टी. सहित)
घ	ई-निविदा दस्तावेज़ बैंक की वेबसाइट से डाउनलोड करने की प्रारम्भिक तिथि	12 जून 2024 को अपराह्न 05:00 बजे से
ङ	बयाना राशि (केवल NEFT के माध्यम से)	₹94,860/- (रुपए चौरानवे हज़ार आठ सौ साठ मात्र) लाभार्थी का नाम - भारतीय रिज़र्व बैंक IFSC Code: RBIS0CGPA01 (पंचवा तथा दसवां अंक शून्य है)

		खाता सं.: 186003001
च	बयाना राशि जमा करने की अंतिम तिथि	14 जुलाई 2024 तक
छ	www.mstcecommerce.com/eprocn पर ई-निविदा (ऑनलाइट तकनीकी- वाणिज्यिक बोली और मूल्य बोली) प्रारंभ होने की तिथि	12 जून 2024 को अपराह्न 05:00 बजे से
ज	बोली पूर्व बैठक की तिथि एवं समय	03 जुलाई 2024 को पूर्वाह्न 11:00 बजे स्थान: संपदा विभाग, तृतीय तल, मुख्य कार्यालय भवन, भारतीय रिज़र्व बैंक, सेंट्रल विस्टा, सेक्टर-17, चंडीगढ़
झ	ई-निविदा (तकनीकी-वाणिज्यिक बोली एवं मूल्य बोली) बंद होने की तारीख	15 जुलाई 2024 को पूर्वाह्न 11:00 बजे
ञ	i. ई-निविदा का भाग I (अर्थात तकनीकी- वाणिज्यिक बोली) खोलने की तारीख ii. भाग-II (मूल्य बोली) खोलने की तारीख की सूचना अलग से दी जाएगी	15 जुलाई 2024 को अपराह्न 03:00 बजे भाग I में अपलोड किए गए दस्तावेज़ों की समीक्षा के बाद में भाग II केवल उन्हीं बोलीदाताओं का खोला जाएगा, जिनके भाग I के साथ अपलोड किए गए दस्तावेज़ों की जांच के पश्चात पात्र पाया जाएगा।
ट	अंतरण फीस	अंतरण फीस का भुगतान एमएसटीसी भुगतान गेटवे / एनईएफटी माध्यम से एमएसटीसी लिमिटेड के पक्ष में किया जाएगा।

बैंक न्यूनतम निविदा को स्वीकार करने के लिए बाध्य नहीं है और किसी भी निविदा में पूर्ण या आंशिक रूप से स्वीकार करने का अधिकार सुरक्षित रखता है। बैंक बिना किसी कारण बताए सभी निविदाओं को अस्वीकार करने का अधिकार भी सुरक्षित रखता है।

कृते/-
क्षेत्रीय निदेशक
भारतीय रिज़र्व बैंक, चंडीगढ़



भारतीय रिज़र्व बैंक
संपदा विभाग
चंडीगढ़

सेक्टर- 30ए, चंडीगढ़ स्थित भारतीय रिज़र्व बैंक के कर्मचारी आवासों की छत पर मरम्मत, वॉटरप्रूफिंग और
एस.आर.आई. कोटिंग के कार्य
हेतु ई-निविदा

Tender for
Repair, Waterproofing and SRI Coating Work on the terrace of RBI Staff Quarters at
Sector-30A, Chandigarh

RBI/Chandigarh Regional Office/Estate/3/24-25/ET/48

भाग-I (टेक्नो-कमर्शियल बोली)
Part I (Techno-Commercial Bid)

बोलीदाता का नाम _____

पता _____

दूरभाष संख्या _____

बोली- पूर्व बैठक की तिथि एवं समय	03 जुलाई 2024 को पूर्वाह्न 11:00 बजे
स्थान	संपदा विभाग, तृतीय तल, भारतीय रिज़र्व बैंक, सेंट्रल विस्टा, सेक्टर-17, चंडीगढ़-160017
टेक्नो-कमर्शियल बोली और मूल्य बोली प्रस्तुत करने के लिए ऑनलाइन ई-निविदा के बंद होने की तिथि	15 जुलाई 2024 को पूर्वाह्न 11:00 बजे

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अस्वीकरण
DISCLAIMER

भारतीय रिज़र्व बैंक, सम्पदा विभाग, चंडीगढ़ ने इच्छुक पक्षों को कार्य की पृष्ठभूमि की जानकारी देने के लिए यह दस्तावेज़ तैयार किया है। जबकि भारतीय रिज़र्व बैंक ने इसमें निहित जानकारी को तैयार करने में उचित सावधानी बरती है और इसे सटीक मानते हैं, न तो भारतीय रिज़र्व बैंक और न ही इसके किसी भी प्राधिकरण या एजेंसियों और न ही उनके संबंधित अधिकारियों, कर्मचारियों, एजेंटों या सलाहकारों में से कोई भी इस दस्तावेज़ में निहित जानकारी की पूर्णता या सटीकता के संबंध में कोई वारंटी या नुमाइंदगी, व्यक्त या निहित, प्रदान करता है।

Reserve Bank of India, Estate Department, Chandigarh, has prepared this document to give background information on the work to the interested parties. While Reserve Bank of India has taken due care in the preparation of the information contained herein and believe it to be accurate, neither Reserve Bank of India nor any of its authorities or agencies nor any of their respective officers, employees, agents or advisors give any warranty or make any representations, express or implied as to the completeness or accuracy of the information contained in this document or any information which may be provided in association with it.

इस दस्तावेज़ का प्रयोजन सम्पूर्ण जानकारी प्रदान करने का नहीं है। इच्छुक पार्टियों से अपनी स्वयं की पूछताछ करना अपेक्षित है। इस ई-निविदा के प्रत्यर्थी को अपनी स्वयं की पूछताछ करने की आवश्यकता है और उन्हें केवल खाली ई-निविदा दस्तावेज़ों / फॉर्मों में निहित जानकारी पर भरोसा नहीं करना चाहिए। यदि उत्तरदाताओं द्वारा सम्यक उद्यम का पालन नहीं किया जाता है तो भारतीय रिज़र्व बैंक जिम्मेदार नहीं होगा।

The information is not intended to be exhaustive. Interested parties are required to make their own inquiries. Respondents to this e-tender are required to make their own inquiries and they should not rely solely on the information contained in the blank e-tender documents / forms. The Reserve Bank of India is not responsible if no due diligence is performed by the Respondents.

यह जानकारी इस आधार पर प्रदान की जाती है कि यह भारतीय रिज़र्व बैंक या इसके किसी भी प्राधिकरण या एजेंसियों या उनके संबंधित अधिकारियों, कर्मचारियों, एजेंटों या सलाहकारों पर बाध्यकारी नहीं है।

The information is provided on the basis that it is non-binding on Reserve Bank of India or any of its authorities or agencies or any of their respective officers, employees, agents or advisors.

भारतीय रिज़र्व बैंक परियोजना के साथ आगे बढ़ने या परियोजना के विन्यास को बदलने, इस दस्तावेज़ में परिलक्षित समय सारिणी को बदलने या लागू होने वाली प्रक्रिया या प्रक्रिया को बदलने का अधिकार सुरक्षित रखता है। यह रुचि व्यक्त करने वाले किसी भी पक्ष के साथ मामले पर आगे चर्चा करने से इनकार करने का अधिकार भी सुरक्षित रखता है। रुचि व्यक्त करने वाले व्यक्तियों या संस्थाओं को किसी भी प्रकार की लागत की प्रतिपूर्ति का भुगतान नहीं किया जाएगा।

Reserve Bank of India reserves the right not to proceed with the Project or to change the configuration of the Project, to alter the timetable reflected in this document or to change the process or procedure to be applied. It also reserves the right to decline to discuss the matter further with any party expressing interest. No reimbursement of cost of any type will be paid to persons or entities expressing interest.



भारतीय रिज़र्व बैंक
संपदा विभाग
चंडीगढ़

ई-निविदा सूचना

सेक्टर-30ए, चंडीगढ़ स्थित भारतीय रिज़र्व बैंक के कर्मचारी आवासों की छत पर मरम्मत, वॉटरप्रूफिंग और एस°आर°आई° कोटिंग का कार्य

सेक्टर-30ए, चंडीगढ़ स्थित भारतीय रिज़र्व बैंक के कर्मचारी आवासों की छत पर मरम्मत, वॉटरप्रूफिंग और एस°आर°आई° कोटिंग के कार्य के लिए भारतीय रिज़र्व बैंक, चंडीगढ़ पात्र और इच्छुक फर्मों से ई-निविदाएं आमंत्रित करता है। कार्य की अनुमानित लागत ₹47,43,000/- मात्र (जी° एस° टी° सहित) है।

2. यह एक खुली निविदा है। केवल वे इच्छुक एवं पात्र फर्म जो MSTC पोर्टल पर पंजीकृत हैं, ई-निविदा प्रक्रिया में भाग ले सकेंगी। निविदा दस्तावेज वेबसाइट www.rbi.org.in पर डाउनलोड के लिए उपलब्ध है।

3. ई-निविदा दो भागों में ऑनलाइन प्रस्तुत की जाएगी। निविदा के भाग- I में प्रस्तावित कार्य के लिए बैंक की मानक तकनीकी और वाणिज्यिक शर्तें होंगी, जिन पर निविदाकर्ता को सहमत होना होगा। ई-निविदा के भाग- II में बैंक की मात्राओं की अनुसूची निर्धारित की गयी है और निविदाकर्ता द्वारा मूल्य बोली ऑनलाइन प्रस्तुत की जाएगी।

4. पात्रता मानदंड को पूरा करने वाली फर्मों और कार्य के आवंटन के लिए विचार किए जाने हेतु निविदाकर्ता को 15 जुलाई 2024 को पूर्वाह्न 11:00 बजे तक या उससे पहले सभी आवश्यक दस्तावेजों को www.mstcecommerce.com/eprocn पर अपलोड करना होगा।

5. ई-निविदा के भाग-I को 15 जुलाई 2024 को अपराह्न 03:00 बजे MSTC Portal पर खोला जायेगा। ई-निविदा की समय-सारणी निम्न अनुसार है:

क	ई-निविदा सं°	RBI/Chandigarh Regional Office/Estate/3/24-25/ET/ 48
ख	ई-निविदा प्रणाली	ई-प्रापण प्रणाली (ऑनलाइन www.mstcecommerce.com/eprocn पर भाग- I तकनीकी-वाणिज्यिक बोली तथा भाग-II मूल्य बोली)
ग	अनुमानित लागत	₹47,43,000/- (रुपए सैंतालीस लाख तैंतालीस हज़ार मात्र) (जी. एस. टी. सहित)
घ	ई-निविदा दस्तावेज़ बैंक की वेबसाइट से डाउनलोड करने की प्रारम्भिक तिथि	12 जून 2024 को अपराह्न 05:00 बजे से
ङ	बयाना राशि (केवल NEFT के माध्यम से)	₹94,860/- (रुपए चौरानवे हज़ार आठ सौ साठ मात्र) लाभार्थी का नाम - भारतीय रिज़र्व बैंक IFSC Code: RBIS0CGPA01 (पंचवा तथा दसवां अंक शून्य है) खाता सं°: 186003001

च	बयाना राशि जमा करने की अंतिम तिथि	14 जुलाई 2024 तक
छ	www.mstcecommerce.com/epr/ocn पर ई-निविदा (ऑनलाइट तकनीकी-वाणिज्यिक बोली और मूल्य बोली) प्रारंभ होने की तिथि	12 जून 2024 को अपराह्न 05:00 बजे से
ज	बोली पूर्व बैठक की तिथि एवं समय	03 जुलाई 2024 को पूर्वाह्न 11:00 बजे स्थान: संपदा विभाग, तृतीय तल, मुख्य कार्यालय भवन, भारतीय रिज़र्व बैंक, सेंट्रल विस्टा, सेक्टर-17, चंडीगढ़
झ	ई-निविदा (तकनीकी-वाणिज्यिक बोली एवं मूल्य बोली) बंद होने की तारीख	15 जुलाई 2024 को पूर्वाह्न 11:00 बजे
ञ	i. ई-निविदा का भाग I (अर्थात तकनीकी-वाणिज्यिक बोली) खोलने की तारीख ii. भाग- II (मूल्य बोली) खोलने की तारीख की सूचना अलग से दी जाएगी	15 जुलाई 2024 को अपराह्न 03:00 बजे भाग I में अपलोड किए गए दस्तावेज़ों की समीक्षा के बाद में भाग II केवल उन्हीं बोलीदाताओं का खोला जाएगा, जिनके भाग I के साथ अपलोड किए गए दस्तावेज़ों की जांच के पश्चात पात्र पाया जाएगा।
ट	अंतरण फीस	अंतरण फीस का भुगतान एमएसटीसी भुगतान गेटवे / एनईएफटी माध्यम से एमएसटीसी लिमिटेड के पक्ष में किया जाएगा।

बैंक न्यूनतम निविदा को स्वीकार करने के लिए बाध्य नहीं है और किसी भी निविदा में पूर्ण या आंशिक रूप से स्वीकार करने का अधिकार सुरक्षित रखता है। बैंक बिना किसी कारण बताए सभी निविदाओं को अस्वीकार करने का अधिकार भी सुरक्षित रखता है।

कृते/-
क्षेत्रीय निदेशक
भारतीय रिज़र्व बैंक, चंडीगढ़



**Reserve Bank of India
Estate Department
Chandigarh**

E-Tender Notice

Repair, Waterproofing and SRI Coating Work on the terrace of RBI Staff Quarters at Sector-30A, Chandigarh

Reserve Bank of India, Chandigarh (the Bank) invites E-Tender from eligible and willing firms for undertaking 'Repair, Waterproofing and SRI Coating Work on the terrace of RBI Staff Quarters at Sector-30A, Chandigarh'. The estimated cost of work is ₹47,43,000/- (including GST) only.

2. It is an open e-tender. Only those interested and eligible firms which are registered on MSTC portal will be able to take part in the tender process. The e-tender document is available on the Bank's website www.rbi.org.in and www.mstcecommerce.com/eprocn for download.

3. E-Tender shall be submitted online in two parts. Part-I of the tender will contain the Bank's standard technical and commercial conditions for the proposed work, which must be agreed to by the tenderers. Part-II of the tender will contain the Bank's schedule of quantities and tenderer's price bid to be submitted online.

4. The firms fulfilling the eligibility criteria and for being considered for the award of work should upload all the required documents at www.mstcecommerce.com/eprocn on or before July 15, 2024 till 11:00 AM.

5. Part-I of the e-tender will be opened on July 15, 2024 at 03:00 PM on the MSTC website. The timeline of the e-tender is as follows:

A	E-Tender no.	RBI/ Chandigarh Regional Office/ Estate/3/24-25/ET/ 48
B	Mode of E-Tender	e-Procurement System (Online Part I - Techno-Commercial Bid and Part II - Price Bid through MSTC portal (www.mstcecommerce.com/eprocn))
C	Estimated cost	₹47,43,000/- (Rupees Forty Seven Lakh Forty Three thousand Only) (Including GST)
D	Date of availability of E-Tender Document for download on RBI Website	June 12, 2024 from 05:00 PM onwards
E	Earnest Money Deposit (Only through NEFT)	₹94,860/- (Rupees Ninety Four Thousand Eight Hundred Sixty Only) Beneficiary Name- Reserve Bank of India IFSC: RBIS0CGPA01 (5th and 10th being zero) Account No: 186003001

F	Last date to deposit EMD	July 14, 2024
G	Starting Date of e-Tender for submission of Part-I (Techno-Commercial Bid) and Part-II (Price Bid) at www.mstcecommerce.com/eprocn	June 12, 2024 from 05:00 PM onwards
H	Date and time of pre bid meeting	July 03, 2024 at 11:00 AM Venue: Estate Department, 3 rd Floor, Main Office Building, Reserve Bank of India, Central Vista, Sector-17, Chandigarh
I	Closing Date of e-tender for submission of Techno-Commercial Bid & Price Bid	July 15, 2024 till 11:00 AM
J	a. Date & time of opening of Part I (Techno-Commercial Bid) b. Date of opening of Part II (Price Bid) will be informed separately	July 15, 2024 at 03:00 PM After review of the documents uploaded in Part I, Part II will be opened only for those bidders who are found eligible after scrutiny of the documents uploaded along with Part I.
K	Transaction Fee	Payment of transaction fee through MSTC payment gateway / NEFT in favour of MSTC Ltd

The Bank is not bound to accept the lowest tender and reserves the right to accept either in full or in part any tender. The Bank also reserves the right to reject all the tenders without assigning any reason thereof.

-SD-
Regional Director
Reserve Bank of India, Chandigarh

Section I- Form of E-tender

Regional Director
Reserve Bank of India,
Estate Department,
Chandigarh- 160017

Madam / Dear Sir,

Having read and examined the Notice Inviting e-Tender, specifications & designs, drawings, Schedule of Quantities, various schedules, General conditions of contract and, Special conditions of contract, General rules and instructions to bidders, clauses and all other contents in the tender document for the work specified in the memorandum hereinafter set out and having examined the site of the works and having acquired the requisite information relating thereto as affecting the tender, I / We hereby offer to execute the works specified in the said memorandum within the time specified in the said memorandum at the rates mentioned in the attached schedule of quantities and in accordance in all respects with the specifications & designs, drawings and instructions in writing referred to in General Conditions of Contract, the Articles of Agreement, Special Instructions, Schedule of Quantities and Special Conditions of Contract and with such materials as are provided for, by and in all other respects in accordance with such conditions so far as they may be applicable.

Memorandum

Description of work	Repair, Waterproofing and SRI Coating Work on the terrace of RBI Staff Quarters at Sector-30A, Chandigarh
Estimated cost (₹)	₹47,43,000/- (Rupees Forty Seven Lakh Forty Three Thousand Only) (Including GST)
Time allowed for completion of the work	90 days from 14 th day of award of work
Earnest Money Deposit (₹)	₹94,860/- (Rupees Ninety Four Thousand Eight Hundred Sixty Only)
Performance Bank Guarantee	Bank Guarantee from any Scheduled Bank for an amount equal to 5% of the contract amount
Percentage, if any, to be deducted from each bill	5%

2. We agree to keep the tender open for the validity period of the tender as 3 months from date of opening of Part-I of the tender and not to make any modification in its terms and conditions during the validity period or any other extended period as agreed mutually.

3. **I / We have deposited a sum of ₹94,860/- only as Earnest Money** with the Reserve Bank of India through NEFT, which amount is not to bear any interest. If I / we, fail to furnish the prescribed performance bank guarantee within the prescribed period, I / we agree that the Reserve Bank of India or its successors in office shall without prejudice to any other right or remedy, be at liberty to forfeit the said earnest money deposit absolutely. Further, if I / we fail to commence work as specified, I / we agree that Reserve Bank of India or its successors in office shall without prejudice to any other right or remedy available in law, be at liberty to forfeit the said performance guarantee absolutely. The said Performance Guarantee shall be a guarantee to execute all the works

referred to in the tender document upon the terms and conditions contained therein.

4. Further, I / we agree that in case of forfeiture of Earnest Money Deposit or Performance Bank Guarantee as aforesaid, I/we shall be debarred from participation in the re-tendering process of the work.

5. I / We undertake and confirm that eligible similar work(s) has / have not been got executed through another contractor on back to back basis. Further that, if such a violation comes to the notice of Reserve Bank of India, then I / we shall be debarred from tendering in Reserve Bank of India in future. Also, if such a violation comes to the notice of Reserve Bank of India before date of start of work, the Engineer-in-Charge shall be free to forfeit the entire amount of Earnest Money Deposit / Performance Guarantee.

6. I / We hereby declare that I / we shall treat the tender documents, drawings and other records connected with the work as secret / confidential documents and shall not communicate information/derived therefrom to any person other than a person to whom I/we am/are authorized to communicate the same or use the information in any manner prejudicial to the safety of the Reserve Bank of India.

7. Should this tender be accepted, I / we hereby agree to abide by and fulfill the terms and provisions of the said Conditions of Contract annexed hereto so far as they may be applicable or in default thereof to forfeit and pay to the Reserve Bank of India the amount mentioned in the said conditions.

8. Our bankers are (Name and full address)

(i)	
(ii)	

The names of partners of our firm are:

(i)	
(ii)	

Name of the partner of the firm authorized to sign	
OR	
Name of person having power of Attorney to sign the Contract (certified true copy of the Power of Attorney should be attached)	

Yours faithfully,

Signature of the Bidder with seal

Signatures and addresses of witnesses

	Signature	Address
(i)		
(ii)		

Section II- Important instructions for e-tender

Bidders are requested to read the terms & conditions of this tender before submitting online tender.

1.	<p>Process of e-tender:</p> <p>(A) Registration</p> <p>The process involves vendor's registration with MSTC e-procurement portal which is free of cost. Only after registration, the vendor(s) can submit his/their bids electronically. Electronic Bidding for submission of Technical Bid as well as Commercial Bid will be done over the internet. The Vendor should possess Class III signing type digital certificate. Vendors are to make their own arrangement for bidding from a P.C. connected with Internet. MSTC is not responsible for making such arrangement. (Bids will not be recorded without Digital Signature).</p> <p>Special note: The technical bid and the commercial bid has to be submitted on-line at www.mstcecommerce.com/eprocn</p> <p>1) Vendors are required to register themselves online with www.mstcecommerce.com → e-Procurement → PSU / Govt depts → Select RBI Logo → Register as Vendor -- Filling up details and creating own user id and password → Submit.</p> <p>2) Vendors will receive a system generated mail confirming their registration in their email which has been provided during filling the registration form.</p> <p>In case of any clarification, please contact RBI/MSTC, (before the scheduled time of the e-tender).</p> <p><u>Contact person (RBI, Chandigarh):</u></p> <ul style="list-style-type: none">• Shri Nakul Nagde, Manager (Technical Civil) – 9829589139 Email: nakulnagde@rbi.org.in• Shri Mohammed Arham (Junior Engineer) (Technical Civil) – Email: mohammedarham@rbi.org.in <p><u>Contact person (MSTC Ltd.)</u></p> <p>1) MSTC help desk: 07969066600</p> <p>2) Mr Keshav Arora, Deputy Manager, cdgopn1@mstcindia.in; 9830430434,</p> <p>3) Mr Pankaj Kumar, Deputy Manager, cdgopn2@mstcindia.in, 7229068247</p> <p>Google hangout ID- (for text chat)- mstceproc@gmail.com</p> <p>(B) System Requirement:</p> <p>i) Windows 7 or above Operating System</p> <p>ii) IE-7 and above Internet browser.</p> <p>iii) Signing type digital signature</p> <p>iv) Latest updated JRE 8 (x86 Offline) software to be downloaded and installed in the system.</p>
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	<p>To disable “Protected Mode” for DSC to appear in The signer box following settings may be applied.</p> <p>Tools => Internet Options =>Security => Disable protected Mode If enabled- i.e, Remove the tick from the tick box mentioning “Enable Protected Mode”.</p> <p>Other Settings:</p> <p>Tools => Internet Options => General => Click on Settings under “browsing history/ Delete Browsing History” => Temporary Internet Files => Activate “Every time I Visit the Webpage”.</p> <p>To enable ALL active X controls and disable ‘use pop up blocker’ under Tools→ Internet Options → custom level (Please run IE settings from the page www.mstcecommerce.com once)</p>
2.	<p>The Techno-commercial Bid and the Price Bid shall have to be submitted online at www.mstcecommerce.com/eprocn. E-tenders will be opened electronically on specified date and time as given in the E-tender.</p>
3.	<p>All entries in the e-tender should be entered in online Technical & Commercial Formats without any ambiguity.</p>
4.	<p>Special Note towards Transaction fee:</p> <p>The vendors shall pay the transaction fee using “Transaction Fee Payment” Link under “My Menu” in the vendor login. The vendors have to select the particular e-tender from the event dropdown box. The vendor shall have the facility of making the payment either through NEFT or Online Payment. On selecting NEFT, the vendor shall generate a challan by filling up a form. The vendor shall remit the transaction fee amount as per the details printed on the challan without making change in the same. On selecting Online Payment, the vendor shall have the provision of making payment using its Credit/ Debit Card/ Net Banking. Once the payment gets credited to MSTC’s designated bank account, the transaction fee shall be auto authorized and the vendor shall be receiving a system generated mail.</p> <p>Transaction fee is non-refundable.</p> <p>A vendor will not have the access to online e-tender without making the payment towards transaction fee.</p> <p>Note: Bidders are advised to remit the transaction fee well in advance before the closing time of the event so as to give themselves sufficient time to submit the bid.</p>
5.	<p>Information about e-tenders / corrigendum uploaded shall be sent by email only during the process till finalization of e-tender. Hence the vendors are required to ensure that their corporate email I.D. provided is valid and updated at the time of registration of vendor with MSTC. Vendors are also requested to ensure validity of their DSC (Digital Signature Certificate).</p>
6.	<p>E-tender cannot be accessed after the due date and time mentioned in NIT.</p>
7.	<p>Bidding in e-tender:</p> <p>(a) Vendor(s) need to submit necessary EMD, e-tender fees and Transaction fees (If ANY) to be eligible to bid online in the e-tender. E-Tender fees and Transaction fees are non-refundable. No interest will be paid on EMD. EMD of the unsuccessful vendor(s) will be refunded by the e-tender inviting authority.</p>

	<p>(b) The process involves Electronic Bidding for submission of Technical and Commercial Bid.</p> <p>(c) The vendor(s) who have submitted transaction fee can only submit their Technical Bid and Commercial Bid through internet in MSTC website www.mstcecommerce.com → e-procurement → PSU/Government departments. → Login under RBI → My menu → Auction Floor Manager → live event → Selection of the live event.</p> <p>(d) The vendor should allow running JAVA application. This exercise has to be done immediately after opening of Bid floor. Then they have to fill up Common terms/Commercial specification and save the same. After that click on the Technical bid. If this application is not run then the vendor will not be able to save/submit his Technical bid.</p> <p>(e) After filling the Technical Bid, vendor should click 'save' for recording their Technical bid. Once the same is done, the Commercial Bid link becomes active and the same has to be filled up and then vendor should click on "save" to record their Commercial bid. Then once both the Technical bid & Commercial bid has been saved, the vendor can click on the "Final submission" button to register their bid.</p> <p>(f) Vendors are instructed to use Attach Doc button to upload documents. Multiple documents can be uploaded.</p> <p>(g) In all cases, vendor should use their own ID and Password along with Digital Signature at the time of submission of their bid.</p> <p>(h) During the entire e-tender process, the vendors will remain completely anonymous to one another and also to everybody else.</p> <p>(i) The e-tender floor shall remain open from the pre-announced date & time and for as much duration as mentioned above.</p> <p>(j) All electronic bids submitted during the e-tender process shall be legally binding on the vendor. Any bid will be considered as the valid bid offered by that vendor and acceptance of the same by the Buyer will form a binding contract between Buyer and the Vendor for execution of.</p> <p>(k) It is mandatory that all the bids are submitted with digital signature certificate otherwise the same will not be accepted by the system.</p> <p>(l) Buyer reserves the right to cancel or reject or accept or withdraw or extend the e-tender in full or part as the case may be without assigning any reason thereof.</p> <p>(m) No deviation of the terms and conditions of the e-tender document is acceptable. Submission of bid in the e-tender floor by any vendor confirms his acceptance of terms & conditions for the e-tender.</p>
8.	Any order resulting from this e-tender shall be governed by the terms and conditions mentioned therein.
9.	No deviation to the technical and commercial terms & conditions are allowed
10.	The e-tender inviting authority has the right to cancel this e-tender or extend the due date of receipt of bid(s) without assigning any reason thereof
11.	Vendors are requested to read the vendor guide and see the video in the page www.mstcecommerce.com/eprocn to familiarize them with the system before bidding. For technical assistance, MSTC officials may be contacted at 033-23400020 / 23400021 / 23400022 and id - helpdesk@mstcindia.co.in well in advance and bidders

	are advised to avoid any last minute rush. In case of any technical assistance required from MSTC, Bidders must contact MSTC at least one day prior before the e-tender closing day and get all their queries resolved.
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I/We hereby declare that I / we have read and understood the information provided in tender document.

Signature of bidder with seal

Date:

Place:

Section III- करारनामा का प्रारूप / Draft Articles of Agreement

(उचित मूल्य के गैर-न्यायिक स्टम्प पेपर पर)

(On Non-Judicial Stamp Paper of appropriate value)

यह करार वर्ष _____ के माह _____ के _____ वें दिन एक पक्ष के तौर पर क्षेत्रीय निदेशक, संपदा विभाग, भारतीय रिज़र्व बैंक, चंडीगढ़- 160017 (जिसे इसके बाद "नियोक्ता" कहा गया है) और दूसरे पक्ष _____ (जिन्हें इसके बाद "संविदाकर्ता" कहा गया है) के बीच निष्पादित किया गया।

ARTICLES OF AGREEMENT made the _____ day of _____ between the Reserve Bank of India, Regional Director, Reserve Bank of India, Estate Department, Chandigarh – 160017, _____ (hereinafter called "the Employer") of the one part and _____ (hereinafter called "the Contractor") of the other part.

जबकि नियोक्ता "**सेक्टर-30ए, चंडीगढ़ स्थित भारतीय रिज़र्व बैंक के कर्मचारी आवासों की छत पर मरम्मत, वॉटरप्रूफिंग और एस°आर°आई° कोटिंग का कार्य**" कराने का इच्छुक है और रेखाचित्र एवं विनिर्देश तैयार किए हैं जिसमें किए जाने वाले कार्यों का उल्लेख है।

और जबकि उक्त रेखाचित्र, विनिर्देश, मात्राओं की अनुसूची पर उनके द्वारा अथवा पक्षकारों की ओर से हस्ताक्षर किए गए हैं।

WHEREAS the Employer is desirous of carrying out the work of '**Repair, Waterproofing and SRI Coating Work on the terrace of RBI Staff Quarters at Sector-30A, Chandigarh**' and has caused drawings and specifications describing the works to be done.

AND WHEREAS the said drawings, the Specifications and the Schedule of Quantities have been signed by or on behalf of the parties hereto.

और जबकि संविदाकर्ता इसमें निर्धारित की गई रेखाचित्रों, शर्तों और संविदा की विशेष शर्तों और मात्रा अनुसूची में उल्लिखित की गई शर्तों तथा यथा संशोधित एवं अंतिम रूप से दोनों पक्षकारों द्वारा सहमत संविदा की शर्तों (जिन्हें समग्रतः इसके बाद "कथित शर्तें" कहा गया है) में निहित शर्तों के अधीन बैंक की उक्त अपेक्षा और /अथवा कथित विनिर्देश में उल्लिखित कार्य और मात्रा-अनुसूची में शामिल कार्य को निष्पादित करने हेतु सहमत है जिसे वह उक्त में तय की गई राशि के अनुसार अथवा उसके अधीन देय होने वाली राशि के अनुसार निर्धारित दर (जिसे इसके बाद 'कथित संविदा राशि' कहा गया है) पर करेगा।

AND WHEREAS the Contractor has agreed to execute upon and subject to the Conditions set forth herein and to the Conditions set forth in the Special Conditions and in the Schedule of Quantities and Conditions of Contract (all of which are collectively hereinafter referred to as "the said Conditions") the works shown upon the said Drawings and / or described in the said Specification and included in the Schedule of Quantities at the Respective rate therein set forth amounting to the sum as therein arrived at or such other sum as shall become payable there under (hereinafter referred to as "the said Contract Amount").

अतः अब उनके बीच निम्नलिखित रूप से करार किया जाता है :

NOW IT IS HEREBY AGREED AS FOLLOWS:

1. निर्धारित शर्तों में उल्लिखित समय और तरीके से संविदा राशि को ध्यान में रखते हुए, बोलीकर्ता निर्धारित शर्तों के अनुसार और उनके अधीन निविदा रेखाचित्रों, विनिर्देशों में और मात्रा अनुसूची में यथा उल्लिखित कार्य को निष्पादित और पूरा करेगा।

In considerations of the said Contract Amount to be paid at the times and in the manner set forth in the said Conditions, the Contractor shall upon and subject to the said Conditions execute and

complete the work shown upon the said Drawings and described in the said Specifications and the Schedule of Quantities.

2. नियोक्ता बोलीकर्ता को निर्धारित शर्तों में विनिर्दिष्ट समय और तरीके से देय संविदा राशि अथवा ऐसी अन्य राशि का भुगतान करेगा।

The Employer shall pay the Contractor the said Contract Amount or such other sum as shall become payable, at the times and in the manner specified in the said Conditions.

3. उक्त शर्तों में 'आर्किटेक्ट' शब्द का आशय इस संविदा के तहत निष्पादित किए जाने वाले कार्य की वास्तुशिल्पीय योजना और डिजाइनिंग आदि के उद्देश्य हेतु 'आर्किटेक्ट' से है।

The term "Architect" in the said conditions shall mean 'Architect' for the purpose of architectural planning & designing etc. of the Renovation works under this contract.

4. भारतीय रिज़र्व बैंक कार्यों के पर्यवेक्षण, बिलों के प्रमाणीकरण, भुगतान करने और विभिन्न नियमों, शर्तों और संविदा की शर्तों को लागू करने के लिए सीधे व्यवस्था करेगा।

The Reserve Bank of India shall administer and directly arrange for supervision of works, certification of bills, making payments and implementation of various terms, conditions and stipulations of the contract.

5. उक्त शर्तों और इसके साथ संलग्न परिशिष्ट को इसके साथ पढ़ा जाए और उन्हें इस करार का एक हिस्सा माना जाएगा तथा पक्षकारों को उक्त शर्तों का पालन करना होगा और उक्त शर्तों के अनुसार क्रमशः अपने-अपने हिस्से का करार निष्पादित करना होगा।

The said conditions and various schedules shall be read and construed as forming part of this agreement, and the parties hereto shall respectively abide by, submit themselves to the said Conditions and perform the agreements on their part respectively in the said Conditions contained.

6. यहां करार और इसमें उल्लिखित दस्तावेज इस करार के आधार होंगे।

The agreement and documents mentioned herein shall form the basis of this Contract.

7. यह संविदा न तो कोई नियत एकमुस्त संविदा है, न ही खंडित कार्य संविदा है, बल्कि **सेक्टर-30ए, चंडीगढ़ स्थित भारतीय रिज़र्व बैंक के कर्मचारी आवासों की छत पर मरम्मत, वॉटरप्रूफिंग और एस°आर°आई° कोटिंग का कार्य** के संबंध में संपूर्ण कार्य करने हेतु संविदा है, जिसके लिए भुगतान दर अनुसूची में दी गई दरों पर वास्तविक तयशुदा मात्रा और संभावित मात्रा के अनुसार अथवा निर्धारित शर्तों में किए गए प्रावधान के अनुसार किया जाना है।

This Contract is neither a fixed Lump sum contract nor a Piece Work Contract but is a Contract to carry out the work in respect of '**Repair, Waterproofing and SRI Coating Work on the terrace of RBI Staff Quarters at Sector-30A, Chandigarh**' to be paid for according to actual measured quantities at the rate contained in the Schedule of rates and Probable Quantities or as provided in the said Conditions.

8. संविदाकर्ता सिविल कार्यों, सेनेटरी कार्य और फिटिंग्स का संस्थापन, स्थायी जल आपूर्ति, इलेक्ट्रिकल संस्थापन, फिटिंग्स, लिफ्ट, टेलीफोन, एयर कंडीशनिंग और अन्य सहायक कार्यों से संबंधित सभी कार्यों को करने हेतु हर यथोचित सुविधा उपलब्ध कराएगा और कार्य पूरा होने के पश्चात दीवारों, फर्शों इत्यादि को हुई किसी भी क्षति की भरपाई करेगा।

The Contractor shall afford every reasonable facility for the carrying out of all works relating to civil works, installation of sanitary work and fittings, permanent water supply, electrical installations, fittings, air conditioning and other ancillary works in the manner laid down in the said conditions and shall make good any damages done to walls, floors etc. after the completion of such works.

9. नियोक्ता को यह अधिकार होगा कि वह इस संविदा पर प्रतिकूल प्रभाव डाले बिना किसी भी कार्य को जोड़कर अथवा हटाकर अथवा उक्त कार्य के किसी भाग को किसी और से कराकर कार्य के स्वरूप में बदलाव कर सकता है।

The Employer reserves to itself the right of altering the Drawings and nature of the work by adding

to or omitting any items of work or having portions of the same carried out without prejudice to this contract.

10. समय को इस संविदा का सबसे महत्वपूर्ण कारक माना जाएगा और संविदाकर्ता इसके द्वारा साइट प्राप्त होने के तुरंत बाद या जैसा कि उक्त शर्तों में प्रावधान है, जो भी बाद में हो, कार्य प्रारंभ कर देने और पूरा विनिर्दिष्ट कार्य **90 दिनों** के भीतर पूर्ण कर देने पर सहमत है, तथापि यह समय विस्तार के प्रावधान के अधीन होगा।

Time shall be considered as the essence of this Contract and the Contractor hereby agrees to commence the work soon after the site is handed over to him or from the scheduled date of commencement as provided for in the said Conditions whichever is later and to complete the entire work within **90 days** subject nevertheless to the provisions for extension of time.

11. ठेकेदार एतद्वारा कार्यदिश की तिथि के **14वें** दिन से काम शुरू करने तथा **90 दिनों** के भीतर कार्य पूर्ण करने के लिए, दोनों पक्षों द्वारा पारस्परिक रूप से तय लिखित रूप (यानी, समझौते के विलेख के माध्यम से या पत्रों / ईमेल के आदान-प्रदान द्वारा) में समय विस्तार के प्रावधानों के अधीन रहते हुए, सहमत है।

The Contractor hereby agrees to commence the work from **14th day** of date of work award letter and to complete the entire work within **90 days** subject nevertheless to the provisions for extension of time in writing by such form (i.e., by way of deed of agreement or by exchange of letters / emails) as may be mutually decided by the parties.

12. कार्य, अनुबंध की निर्धारित अवधि के दौरान, सम्यक उद्यम के साथ किया जाएगा और यदि ठेकेदार निर्दिष्ट अवधि के भीतर काम पूरा करने में विफल रहता है, तो वह परिसमापन हर्जाने का भुगतान करने के लिए उत्तरदायी होगा। परिसमापन हर्जाने की वसूली देय सकल राशि का **0.25% प्रति सप्ताह (या उसके भाग)** होगी तथा अधिकतम देय सकल राशि का 10% होगी और नियोक्ता ठेकेदार को देय किसी भी धन से ऐसे नुकसान की कटौती कर सकता है।

The work shall, throughout the stipulated period of the contract, be preceded with all the diligence and if the contractor fails to complete the work within the specified period, he shall be liable to pay liquidated damages. The recovery of Liquidated Damages shall be **0.25% of the gross amount payable per week (or part thereof)** and subject to a maximum 10% of the gross amount payable and the Employer may deduct such damages from any money due to the Contractor.

13. इस संविदा के अंतर्गत नियोक्ता द्वारा किए जाने वाले सभी भुगतान केवल चंडीगढ़ में किए जाएंगे।
All payments by the Employer under this Contract will be made only at Chandigarh.

14. इस करार से उत्पन्न अथवा इससे किसी भी रूप में जुड़े सभी विवादों के बारे में यह माना जाएगा कि वे चंडीगढ़ में उत्पन्न हुए हैं और उन पर केवल चंडीगढ़ स्थित न्यायालयों को उन पर निर्णय देने का अधिकार होगा।

All disputes arising out of or in any way connected with this agreement shall be deemed to have arisen at Chandigarh and only Courts in Chandigarh shall have jurisdiction to determine the same.

15. इस संविदा के अनेक हिस्से संविदाकर्ता द्वारा पढ़ लिए गए हैं और संविदाकर्ता द्वारा पूरी तरह से समझ लिए गए हैं। जब तक बैंक के इंजीनियर-इन-चार्ज ने लिखित रूप में विशेष निर्देश न दिए हों तब तक संविदाकर्ता को निविदा में उल्लिखित मात्राओं के परे भुगतान नहीं किया जाएगा।

That the several parts of this Contract have been read by the Contractor and fully understood by the Contractor. The Contractor shall not be entitled for the payment for the quantities beyond the tendered quantities unless ordered for by specific written instructions from the Bank's Engineer-in-Charge.

16. गैर प्रकटीकरण खंड: संविदाकर्ता और उसका कर्मचारी प्रत्यक्ष अथवा परोक्ष रूप से ऐसी कोई भी सूचना, सामग्री और बैंक की आधारभूत संरचना/ सिस्टम / उपकरण आदि का विवरण जो इस करार से जुड़े अपने दायित्वों का निवर्हन करते समय उसके कब्जे या संज्ञान में आई हों, किसी अन्य पक्ष के साथ साझा नहीं करेगा और हर समय उसे अत्यंत गोपनीय रखेगा। संविदाकर्ता करार के विवरण उस सीमा तक निजी और गोपनीय रखेगा जब तक कि इसके तहत दायित्वों का

निर्वहन करने अथवा प्रयोज्य कानूनों के पालन हेतु अन्यथा अपेक्षित न हो। संविदाकर्ता नियोक्ता की लिखित पूर्वानुमति के बिना कार्य के किसी भी विवरण को किसी व्यावसायिक या तकनीकी पत्र अथवा अन्यत्र न तो प्रकाशित करेगा, न ही प्रकाशन की अनुमति देगा अथवा उसका खुलासा ही करेगा। किसी गोपनीय सूचना के प्रकटन के कारण नियोक्ता को होने वाले नुकसान हेतु संविदाकर्ता द्वारा नियोक्ता को क्षतिपूरित किया जाएगा। उपर्युक्त का पालन करने में विफलता को संविदाकर्ता के स्तर से संविदा का उल्लंघन माना जाएगा और नियोक्ता को हक होगा कि वह हुए नुकसान का दावा करे और कानूनी कार्रवाई शुरू कर दे।

Non-Disclosure Clause: The Contractor shall not disclose directly or indirectly any information, materials and details of the Bank's infrastructure/systems/equipment etc., which may come to the possession or knowledge of the Contractor during the course of discharging its contractual obligations in connection with this agreement, to any third party and shall at all times hold the same in strictest confidence. The Contractor shall treat the details of the contract as private and confidential, except to the extent necessary to carry out the obligations under it or to comply with applicable laws. The Contractor shall not publish, permit to be published, or disclose any particulars of the works in any trade or technical paper or elsewhere without the previous written consent of the Employer. The Contractor shall indemnify the Employer for any loss suffered by the Employer as a result of disclosure of any confidential information. Failure to observe the above shall be treated as breach of contract on the part of the Contractor and the Employer shall be entitled to claim damages and pursue legal remedies.

संविदाकर्ता अपने कर्मचारियों के मामले में वे सभी उचित कदम उठाएगा जिससे कि इस करार के अधीन सभी गोपनीय सूचनाओं के गैर-प्रकटीकरण की शर्त का पूर्ण अनुपालन हो।

The Contractor shall take all appropriate actions with respect to its employees to ensure that the obligations of non-disclosure of confidential information under this agreement are fully satisfied.

अप्रकटीकरण और गोपनीयता संबंधी संविदाकर्ता की बाध्यता इस करार की समाप्ति/निरस्तीकरण, चाहे जिस वजह से हो, के उपरांत भी रहेगी।

The Contractor's obligations with respect to non-disclosure and confidentiality will survive the expiry or termination of this agreement for whatever reason.

17. ठेकेदार को अंतिम बिल जमा करने के साथ-साथ कार्य के लिए बैंक को स्वीकार्य प्रारूप के अनुसार अनुमोदित निर्माता द्वारा जारी **पाँच वर्ष की वारंटी** जमा करनी होगी।

The contractor shall submit **five year warranty** issued by the approved Manufacturer as per the format acceptable to the Bank for work along with the final bill submission.

18. कार्यस्थल पर महिलाओं का यौन उत्पीड़न:

Sexual Harassment Clause:

क) कार्यस्थल पर महिलाओं के यौन उत्पीड़न (रोकथाम, निषेध और निवारण) अधिनियम, 2013 के प्रावधानों के पूर्ण अनुपालन का उत्तरदायित्व पूरी तरह से संविदाकर्ता का होगा। बैंक के परिसर के भीतर अपने किसी कर्मचारी के विरुद्ध यौन उत्पीड़न की किसी शिकायत की स्थिति में संविदाकर्ता/ एजेंसी द्वारा गठित आंतरिक शिकायत समिति के समक्ष शिकायत दर्ज की जाएगी।

The Contractor/Agency shall be solely responsible for full compliance with the provisions of the Sexual Harassment of Women at Workplace (Prevention, Prohibition and Redressal) Act, 2013. In case of any complaint of sexual harassment against its employees within the premises of the Bank, the complaint will be filed before the Internal Complaints Committee constituted by the Contractor / Agency and the Contractor / Agency shall ensure appropriate action under the said Act in respect of the complainant.

ख) संविदाकर्ता के किसी पीड़ित कर्मचारी से बैंक के किसी कर्मचारी के विरुद्ध प्राप्त यौन उत्पीड़न संबंधी शिकायत का संज्ञान बैंक द्वारा गठित क्षेत्रीय शिकायत समिति द्वारा लिया जाएगा।

Any complaint of sexual harassment from any aggrieved employee of the Contractor against any employee of the Bank shall be taken cognizance of by the Regional Complaints Committee constituted by the Bank.

ग) संविदाकर्ता के कर्मचारियों की संलिप्तता की स्थिति में भुगतान किए जाने के लिए आवश्यक क्षतिपूर्ति के लिए संविदाकर्ता उत्तरदायी होगा, उदाहरण के लिए यदि संविदाकर्ता के किसी कर्मचारी द्वारा की गई यौन हिंसा प्रमाणित हो जाती है तो बैंक कर्मचारी को दी जाने वाली मौद्रिक राहत का भुगतान संविदाकर्ता द्वारा किया जाएगा।

The Contractor shall be responsible for any monetary compensation that may need to be paid in case the incident involves the employee of the Contractor, for instance any relief to Bank's employee, if sexual violence by the employee of the Contractor is proved.

घ) कार्यस्थल पर यौन उत्पीड़न तथा संबंधित मामलों के संबंध में अपने कर्मचारियों को शिक्षित करने की जिम्मेदारी संविदाकर्ता की होगी।

The contractor shall be responsible for educating its employees about Prevention of Sexual Harassment at workplace and related issues.

ड) संविदाकर्ता अपने उन कर्मचारियों की पूर्ण और अद्यतन सूची बैंक को उपलब्ध कराएगा जिन्हें बैंक परिसर में काम पर लगाया गया है।

The contractor shall provide a complete and updated list of employees who are deployed within the Bank's premises.

नोट: दोनों भाषाओं (हिन्दी / अंग्रेजी) में किए गए समझौते की व्याख्या में किसी भी तरह का विरोध होने की स्थिति में, अंग्रेजी में समझौते की व्याख्या मान्य होगी।

Note: In case of any conflict in interpreting the agreement made in both the languages (Hindi / English), the interpretation of agreement in English will prevail.

मैं / हमने उपर्युक्त सभी शर्तों को समझ लिया है और वे मुझे / हमें स्वीकार्य हैं।

I / We have understood all the above-mentioned conditions and they are acceptable to me/us.

<p>गवाहों की उपस्थिति में बैंक और संविदाकर्ता ने ऊपर लिखित तारीख और वर्ष को इन कागजात पर और इसकी दो प्रतिलिपियों पर अपने-अपने हस्ताक्षर किए हैं।</p> <p>IN WITNESS WHEREOF the Employer and the Contractor have set their respective hands to these presents the day and year first hereinabove written.</p>	<p>यदि संविदाकर्ता कोई साझेदारी फर्म अथवा कोई व्यक्ति हो</p> <p>If the contractor is a partnership or an individual.</p>
<p>गवाहों की उपस्थिति में बैंक ने अपने विधिवत प्राधिकृत अधिकारी के माध्यम से इन कागजात पर अपने हस्ताक्षर किए हैं और संविदाकर्ता ने ऊपर लिखित तारीख और वर्ष को अपनी ओर से इस पर और इसकी दो प्रतिलिपियों पर अपनी मुहर लगवा दी है।</p> <p>IN WITNESS WHEREOF the Employer has set its hands to these presents through its duly authorized official and the Contractor has caused its common seal to be affixed hereunto and has caused these presents to be executed on its behalf, the day and year first hereinabove written.</p>	<p>यदि संविदाकर्ता कोई कंपनी हो</p> <p>If the contractor is a company.</p>

हस्ताक्षर खंड Signature Clause

SIGNED AND DELIVERED by the Reserve bank of India
by the hand of

Shri

(Name and designation)

In the presence of

(1)

Address

(2)

Address

गवाह Witness

<p>SIGNED AND DELIVERED by</p> <p>In the presence of</p> <p>(1)</p> <p>Address</p> <p>(2)</p> <p>Address</p> <p>Witness</p> <p>THE COMMON SEAL OF</p> <p>Was hereunto affixed pursuant to the resolutions passed by its Board of Directors at the meeting held on____in the presence of</p> <p>(1)</p> <p>(2)</p> <p>Directors who have signed these presents in token thereof in the presence of</p> <p>(1)</p> <p>(2)</p> <p>SIGNED AND DELIVERED BY the Contractor by the hand of Shri_____ and duly constituted attorney.</p>	<p>यदि पक्षकार कोई साझेदारी फर्म अथवा कोई व्यक्ति हो, तो सभी साझेदारों अथवा सभी साझेदारों की ओर हस्ताक्षर करने चाहिए।</p> <p>If the party is partnership firm or an individual should be signed by all or on behalf of all the partners.</p> <p>यदि बोलीकर्ता मुहर लगाकर हस्ताक्षर करता है तो उपस्थितों का हस्ताक्षर खंड संस्था के अंतर्नियम में दिए मुहर लगाने के खंड से मेल खाना चाहिए।</p> <p>If the Contractor signs under its common seal, the signature clause should tally with the sealing clause in the Articles of Association.</p> <p>यदि संविदा पर हस्ताक्षर मुख्तारनामा-धारक के द्वारा किया जाता है, चाहे कोई कंपनी हो या कोई व्यक्ति।</p> <p>If the Contractor is signing by hand of power of Attorney, whether a company or individual.</p>
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Section IV- General Instructions to Contractors and General Terms & Conditions

Reserve Bank of India, Estate Department, Chandigarh invites e-tenders on www.mstcecommerce.com/eproc in two parts.

1. E-tender Document:

i. Tender shall consist of documents (Part I & Part II). Part I contains techno-commercial conditions (all sections and annexures) along with any schedules, addendum or corrigendum etc. issued by Reserve Bank of India for the purpose. Part II contains only financial bid. E-Tender Document / Notice Inviting Tender may be downloaded from Bank's website www.rbi.org.in and www.mstcecommerce.com/eproc.

ii. Tenderers are advised to study the e-tender documents thoroughly.

iii. Submission of e-tender shall be deemed to have been done after careful study and examination of the e-tender documents with full understanding of its implications.

2. Obtaining of tender documents:

i. The E-Tender Document / Notice Inviting Tender may be downloaded from the Bank's website www.rbi.org.in and www.mstcecommerce.com/eproc.

ii. Interested parties, if they so desire, may contact the Estate Department Officials on the phone / e-mail for further any clarification.

3. Pre-bid Meeting

Reserve Bank of India shall conduct pre-bid meeting(s) at the time and venue mentioned in Notice Inviting Bid, to answer any queries / provide clarifications that the tenderers may have in connection with the work and to give them relevant information regarding the same.

4. Amendment to e-tender Document

i. At any time prior to the deadline for the submission of Bids, Reserve Bank of India may, for any reason, whether at its own initiative or in response to a clarification or query raised by a prospective tenderer, modify the e-tender by an amendment and same will be uploaded in the form of corrigendum on Bank's website www.rbi.org.in and www.mstcecommerce.com/eproc for information of prospective bidders.

ii. In order to afford prospective tenderers reasonable time for preparing their Bids after taking into account such amendments, the Reserve Bank of India may, at its discretion, extend the deadline for the submission of Bids.

5. Preparation of tender

a) Part I / Techno – Commercial bid:

i. All Sections and Annexures are the part of Technical-Commercial bid. All the sections and annexures must be signed by the tenderers.

ii. Tenderer must fill all the details specified in different section and attached the leaflet / necessary documents/brochure of product etc.

iii. EMD shall be part of Technical – Commercial bid. The amount of EMD is indicated in Notice Inviting Tender.

iv. Tenderers must submit all documents for prequalification criteria and other documents as stated in the tender by uploading scanned copy of all documents on www.mstcecommerce.com/eproc.

b) Part II / Financial Bid:

(i) **Currency of Bid:** Bid prices shall be quoted in Indian Rupees only. These prices should include all costs associated with the work including any out of pocket / mobilization expenses, tools, uniforms of worker, all other logistic as mentioned in the tender, all taxes (**Inclusive of GST**), charges, levies, cess, insurance, transportation, entry taxes, labour, other Govt Taxes, Minimum wages of Central Government and EPF / ESI contribution, etc. as applicable as per rules.

(ii) The price should be quoted only on the MSTC portal.

(iii) After opening of the Part II / Financial Bid, no clarifications whatsoever shall be entertained by the RBI.

(iv) No advice of any change in rate or of conditions after the opening of Part-I of the e-tender will be entertained.

(v) The e-tender submitted on behalf of a firm shall be signed by all the partners of the firm or by a partner who has the necessary authority on behalf of the firm to enter into the proposed contract. Otherwise, the e-tender may be rejected by the Bank.

(vi) It will be imperative on each tenderer to fully acquaint himself with all the local conditions and factors, which would have any effect on the performance of the contract and cost of the items. No request for the change of price or time schedule of delivery of items shall be entertained, on account of any local condition or factor once the offer is accepted by the tenderers.

6. Period of Validity of Bids

Bids shall remain valid for acceptance by RBI for the period indicated in the Notice Inviting Tender. This period will be further mutually extended, if required.

7. The Reserve Bank of India does not bind itself to accept the lowest or any tender and reserves to itself to accept or reject any or all the tenders, either in whole or in part, without assigning any reason for doing so.

8. Each tenderer shall pay Earnest Money Deposit a sum of **₹94,860/- (Rupees Ninety Four Thousand Eight Hundred Sixty Only)** through NEFT to **A/c No. 186003001, IFSC RBIS0CGPA01** of Reserve Bank of India Chandigarh. If EMD is not paid till the last date and time of submission mentioned in Notice Inviting Tender, the tender shall be treated as non-bonafide and will be rejected without further advice to the tenderer.

9. Under no circumstances Earnest Money Deposit will be accepted in the form of cash or fixed deposit receipt of Bank or Insurance Guarantee or cheque, etc.

10. The Earnest Money Deposit shall be paid by the tenderer to the Reserve Bank of India, Chandigarh as security for due fulfilment of the contract. No interest shall be paid on the said deposit. The Bank reserves the right to forfeit the EMD if the successful bidder fails to execute the contract. **The EMD shall be forfeited in the following circumstances, if the bidder:**

(i) made misleading or false representations in the forms, statements and attachments submitted, suppressed any material information, details of any legal proceedings pending in the court which might otherwise would have created any impact on the eligibility criteria; or

(ii) withdraws his bid during the period of bid validity, or

(iii) has been blacklisted by any government agency, PSU and the blacklisting is still in force.

(iv) in case of the successful tenderer, fails to execute the contract, submit Performance Bank Guarantee and insurance policies within 14 days from the award of work.

11. On receipt of intimation from the Employer of the acceptance of his / their tender, the successful tenderer shall be bound to implement the contract and within 14 days thereof deposit **Performance Bank Guarantee (@ 5% of the contract value)** in prescribed format (**see Annexure XII**) and shall sign an agreement in accordance with the draft agreement and the Schedule of Conditions but the written acceptance by the Reserve Bank of India of tender will constitute a binding contract between the Reserve Bank of India and the person so tendering, whether such formal agreement is or is not subsequently executed.

12. (a) In addition to the Performance Bank Guarantee, as further security for the due fulfilment of the contract by the Contractor, 5% of the value of the interim / final payment(s) will be deducted as retention money by the Bank from each payment to be made to the Contractor. The Performance Bank Guarantee will be released after virtual completion of work and retention money will be released after rectification of the defects pointed out during the defect liability period of 12 months from the date of virtual completion of work. **The amount retained by the Bank shall not bear any interest.**

(b) All compensation or other sums of money payable by the contractor to the Bank under the terms of this Contract may be deducted from his earnest money or the security deposit or the amount payable to him.

13. Non-Disclosure clause: The Bidder shall not disclose directly or indirectly any information, materials and details of the Bank's infrastructure/systems/equipment etc., which may come to the possession or knowledge of the Bidder during the course of discharging its contractual obligations in connection with this agreement, to any third party and shall at all times hold the same in strictest confidence. The Bidder shall treat the details of the contract as private and confidential, except to the extent necessary to carry out the obligations under it or to comply with applicable laws. The Bidder shall not publish, permit to be published, or disclose any particulars of the works in any trade or technical paper or elsewhere without the previous written consent of the Bank. The Bidder shall indemnify the Bank for any loss suffered by the Bank as a result of disclosure of any confidential information. Failure to observe the above shall be treated as breach of contract on the part of the Bidder and the Bank shall be entitled to claim damages and pursue legal remedies. The Bidder shall take all appropriate actions with respect to its employees to ensure that the obligations of non-disclosure of confidential information under this agreement are fully satisfied. The Bidder's obligations with respect to non-disclosure and confidentiality will survive the expiry or termination of this agreement for whatever reason.

14. The Bidder / Agency shall comply with the provisions of "the Sexual Harassment of women at workplace (Prevention, Prohibition and Redressal) Act, 2013". In case of any complaint of sexual harassment against its employee within the premises of the bank, the complaint will be filed before the Internal Complaints Committee constituted by the Bidder / Agency and the Bidder/Agency shall ensure appropriate action under the said Act in respect to the complaint. The bidder shall be responsible for educating its employees about prevention of sexual Harassment at workplace and related issues.

(i) Any complaint of sexual harassment from any aggrieved employee of the bidder against any employee of the Bank shall be taken cognizance of by the Regional Complaints Committee constituted by the Bank.

15. Termination of Contract by the Bank-

If the Contractor being an individual or a firm commits any "act of insolvency", or shall be adjudged an insolvent or being an Incorporated Company shall have an order for compulsory winding up made against it or pass an effective resolution for winding up voluntarily or subject to the supervision of the Court and the Official Assignee of the Liquidator, in such acts of insolvency or winding up, as the case may be, shall be unable, within seven days after notice to him requiring him to do so, to show the reasonable satisfaction of the Bank that he is able to carry out and fulfil the Contract and to give security therefor, if so required by the Bank.

Or if the Contractor (whether an individual, firm or Incorporated Company) shall suffer execution or other process of Court attaching property to be issued against the Contractor,

Or shall suffer any payment under this Contract to be attached by or on behalf of any of the creditors of the Contractor,

Or shall assign or sublet this Contract without the consent in writing of the Bank first had obtained,

Or shall charge or encumber this Contract or any payments due or which may become due to the Contractor hereunder,

Or if the Bank determine that the Contractor

(i) has abandoned the Contract, or

(ii) has failed to commence the works, or has without any lawful excuse under those Conditions suspended the progress of the works for 14 days after receiving from the Bank notice to proceed, or

(iii) has failed to proceed with the works with such due diligence and failed to make such due progress as would enable the works to be completed within the time agreed upon, or

(iv) has failed to remove materials from the site or to pull down, and replace work for seven days after receiving written notice that the said materials or work were condemned and rejected by the Bank under these Conditions or

(v) has neglected or failed persistently to observe and perform all or any of the acts, matters or things by this Contract to be observed and performed by the Contractor for seven days after written notice shall have been given to the Contractor requiring the Contractor to observe or perform the same.

Then and in any of the said cases, the Bank may notwithstanding any previous waiver, after giving seven days' notice in writing to the Contractor, determine the Contract and liabilities of the Contractor, the whole of which shall continue in force fully as if the Contract had not been so determined, and as if the works subsequently executed had been executed by or on behalf of the Contractor and further, the Bank by his agents or servants may enter upon and take possession of the works and all plant, tools, scaffoldings, machinery and materials lying upon the premises or the adjoining lands or roads, and use the same as his own property or may employ the same by means of his servants and workmen in carrying on and completing the works or by employing any other Contractor or other person or persons to complete the works, and the Contractor or other person or persons employed for completing and finishing or using the materials and plant for the works. when the works shall be completed or as soon thereafter as convenient, the Bank shall give a notice in writing to the Contractor to remove his surplus materials and plant, and should the Contractor fail to do so within a period of twenty days after receipt thereof by him, the Bank may sell the same by public auction, and give credit to the Contractor for the net amount realized. The Bank shall thereafter ascertain in writing under his hand what (if anything) shall be due or payable to, or by the Bank, for the value of the said plant and materials so taken possession of by the Bank and the expense or loss which the Bank shall have been put to in procuring the works to be completed, and the amount, if any, owing to the Contractor and the amount which shall thereupon be paid by the Bank to the Contractor or by the Contractor to the Bank, as the case may be, and the decision of the Bank shall be final and conclusive between the parties.

16. Termination of Contract by Contractor

If payment of the amount payable by the Bank shall be in arrears and unpaid for thirty days after notice in writing requiring payment of the amount as aforesaid shall have been given by the Contractor to the Bank or if the Bank shall repudiate the Contract, or if the works be stopped for three months under the order of the Bank or by any injunction or other order of any Court of Law, then and in any of the said cases, the Contractor shall be at liberty to determine the Contract by

notice in writing to the Bank and he shall be entitled to recover from the Bank, payment for all works executed and for any loss he may sustain upon any plant or materials supplied or purchased or prepared for the purpose of the Contract. In arriving at the amount of such payment, the net rates contained in the Contractor's original tender shall be followed, or where the same may not apply, valuation shall be made in accordance with Clause “

17. Damages for non-completion

The work shall, throughout the stipulated period of the contract, be preceded with all the diligence and if the contractor fails to complete the work within the specified period, he shall be liable to pay liquidated damages. The recovery of Liquidated Damages shall be 0.25% of the gross amount payable per week (or part thereof) and subject to a maximum 10% of the gross amount payable and the Employer may deduct such damages from any money due to the Contractor.

18. The contractor shall submit a Bar Chart for completion of the work within the contractual completion period from the tenth day of letter of intent. Such chart shall include all activities like the date of supply of material at site, item wise completion of work etc., and obtain the approval of the Bank.

19. Bank will provide storage space within the compound of the building. However, the responsibility and safety of the materials stored will be with the contractor. No accommodation will be provided for any worker by the Bank.

20. **Insurance:** The contractor shall take all insurances at his cost to cover all kinds of risks from the time the equipment / materials leave the manufacturer's works till handing over work to the Bank, in the joint names of the Bank (first party) and the contractor and it shall cover the following risks:

- workman compensation for working men
- Third party liability (minimum @10% of estimated cost of work per accident maximum for 3 period)
- Contractor's all risk policies for contract value

Note:

These policies shall be valid till the completion of the work and shall be submitted prior to obtaining any permission to work at site. If the contractor does not provide these policies, the Bank reserves the right to stop the work till the submission of the insurance policies and the delay caused due non-submission of insurance policies will be on account of contractor and Bank reserve the right to levy the liquidated damages for delay.

The vendor(s) need to extend the period of validity of all type of insurance up to extended time in case any extension of time for completion of work is granted by the Bank. **Bank will not pay or bear any charges for extending the validity of all type of insurance for such extended period.**

21. Payment Condition:

- Minimum value of interim bill is ₹20.00 lakh.
- Final bill can be raised after completion of work in all respect and successful ponding test as recommended by manufacturer or as instructed by Bank's Engineer.
- Bill (RA or Final) will be processed only after submission of signed copy of spiral binded computerised measurement sheet, abstract of cost, tax invoice and all other related / necessary documents.
- After completion of work, vendor has to intimate the Bank in writing within 15 days and get the work certified by the engineer in charge.

- Bill will be paid within 30 days for RA bill and 45 days for final bill from the date of submission of all the required documents to the Bank.
- All bills are liable to deduct TDS as applicable.
- The Employer shall have the right to withhold/deduct any payment, if the works or any parts thereof are not being carried out to his satisfaction.

22. At any time after acceptance of the tender, the Bank shall, for any reasons whatsoever, not require the whole or any part of the works to be carried out, the Bank shall give notice in writing to the Contractor who shall have no claim to any payment of compensation or otherwise whatsoever on account of any profit or advantage which he might have derived from the execution of the whole works.

23. **Extra Item:** If the quantity of any of the tender items increases 25% beyond the tender item quantity, such items shall be treated as Extra items and the rates of these shall be prepared based on market rate analysis.

24. Prices for extra etc., ascertainment of

The Contractor may, when authorized by Bank, add to, omit from, or vary the works shown upon the drawings, or described in the Specification, or included in the Schedule of Quantities, but the Contractor shall make no addition, omission or variation without such authorization or direction. A verbal authority or direction by the Bank shall, if confirmed by him in writing within seven days, be deemed to have been given in writing.

No claim for any extra shall be allowed unless it shall have been executed with the concurrence of the Bank as herein mentioned. Any such extra is herein referred to as authorized extra and shall be made in accordance with the following provisions.

(a) (i) The net rates or prices in the original tender shall determine the valuation of the extra work where such extra work is of similar character and executed under similar conditions as the work priced therein.

(ii) Rates for all items, wherever possible, should be derived out of the rates given in the Priced Schedule of Quantities.

(b) The net prices of the original tender shall determine the value of the items omitted, provided if omissions vary the conditions under which any remaining items of works are carried out, the prices for the same shall be valued under sub-clause (c) hereof.

(c) Where the extra works are not of similar character and/or executed under similar conditions as aforesaid or where the omissions vary the conditions under which any remaining items of works are carried out or if the amount of any omission or additions relative to the amount of the whole of the Contract works or to any part thereof shall be such that in the opinion of the Bank the net rate or price contained in the Priced Schedule of Quantities or tender or for any item of the works involves loss or expense beyond that reasonably contemplated by the Contractor or is by reason of such omission or addition rendered unreasonable or inapplicable, the Bank shall fix such other rate or price as in the circumstances he shall think reasonable and proper based on the rate analysis (with supporting documents) submitted by the contractor taking establishment costs, overheads and profit @15%.

(d) Where extra work cannot be properly measured or valued, the Contractor shall be allowed day work that in which the work has been executed. Prices at the net rates in accordance with the local day work rates and wages for the district, provided that in either case vouchers specifying the daily time and materials employed, be delivered for verification to the Bank at or before the end of the week following.

25. Removal of improper works:

The Bank shall, during the progress of the works, have power to order in writing from time to time

the removal from the works within such reasonable time or times, as may be specified in the order, of any materials which in the opinion of the Bank are not in accordance with the Specifications or the instructions of the Bank, the substitution of proper materials, and the removal and proper re-execution of any work executed with materials or workmanship not in accordance with the Drawings and Specifications or instruction, and the Contractor shall forthwith carry out such order at his own cost. In case of default on the part of the Contractor to carry out such order, the Bank shall have the power to employ and pay the other persons to carry out the same, and all expenses consequent thereon, or incidental thereto shall be borne by the Contractor, or may be deducted by the Bank from any moneys due, or that may become due, to the Contractor.

26. Settlement of Dispute by Arbitration

All disputes and differences of any kind whatever arising out of or in connection with Contract or the carrying out of the works (whether during the progress of the works or after their completion and whether before or after the determination, abandonment or breach of the Contract) shall be referred to and settled by the Bank's Engineer, who shall state his decision in writing. Such decision may be in the form of a final certificate or otherwise. The decision of the Bank's Engineer with respect to any of the excepted matters shall be final and without appeal as stated in Clause 4.33 hereof, but if either the Employer or the Contractor be dissatisfied with the decision of the Bank's Engineer on a matter, question or dispute of any kind (except any of the excepted matters) or as to the withholding by the Bank's Engineer of any Certificate to which the Contractor may claim to be entitled, then and in any such case, either party (the Employer or the Contractor) may within 28 days after receiving notice of such decision given a written notice to the other party through the Bank's Engineer requiring that matters in dispute be arbitrated upon. Such written notice shall specify the matters which are in dispute or difference of which such written notice has been given and no other shall be and is hereby referred to the arbitration and final decision of an arbitrator to be agreed upon as appointed by both the parties or, in case of disagreement as to the appointment of a single arbitrator, to the appointment of two arbitrators, one to be appointed by each party, which arbitrators shall, before taking upon themselves the burden or reference, appoint an Umpire.

The Arbitrator or Arbitrators, as the case may be, shall have power to open up, review and revise any certificate, opinion, decision, requisition of notice, save in regard to the excepted matters referred to in the preceding Clause, and to determine all matters in dispute, which shall be submitted to arbitration and of which notice shall have been given as aforesaid.

The Arbitrator or Arbitrators, as the case be, shall make his or their award within one year (or such further extended time as may be decided by him or them, as the case may be, with the consent of the parties from the date of the Arbitrator entering on the reference. In case during the arbitration proceedings, the parties mutually settle, compromise or compound their dispute or difference, the Arbitrator or Arbitrators, as the case may be shall be deemed to have been revoked and the arbitration proceedings shall stand withdrawn or terminated, with effect from the date on which the parties file a joint memorandum of settlement thereof, with the Arbitrator or Arbitrators as the case may be.

Upon every or any such reference, the cost of and incidental to the reference and award respectively shall be in the discretion of the Arbitrator or Arbitrators, as the case may be, who may determine, the amount thereof, or direct the same to be taxed as between attorney and client or as between party and party and shall direct by whom and to whom and in what manner the same shall be borne and paid. This submission shall be deemed to be a submission to Arbitration within the meaning of the Indian Arbitration And Conciliation Act, 1996 or any statutory modification thereof. The Award of the Arbitrator or Arbitrations, as the case may be shall be final and binding on the parties. It is agreed that the Contractor shall not delay the carrying out of the works by reason of any such matter, question or dispute being referred to arbitration but shall proceed with the work with all due diligence and shall, until the decision of the Arbitrator or Arbitrators, as the case may be, given abide by the decision of the Bank's Engineer and no Award of the Arbitrator or Arbitrators, as the case may be, shall relieve the Contractor of his obligations to adhere strictly to the Bank's Engineer's instructions with regard to the actual

carrying out of the works. The Employers and the Contractor hereby also agree that arbitration under this Clause shall be a condition precedent to any right to action under the Contract.

27. Procedure for Submission of Bids

It is proposed to have a **Two-Cover / Part System** for this tender

a) Techno – Commercial Bid / Part I consist of following items

i. Part- I / Techno – Commercial Bid (all sections and annexes). Please note that prices should not be indicated in Part- I / Techno – Commercial Bid. Techno-Commercial bid may be submitted on www.mstcecommerce.com/eprocn.

ii. Documentary proof of pre-qualification must be uploaded online on www.mstcecommerce.com/eprocn, if any.

iii. The payment details of EMD shall be attached.

b) Part II / Financial Bid

i. Part II / Financial Bid may be submitted only on www.mstcecommerce.com/eprocn

ii. No conditional / optional quote shall be accepted.

iii. Tenderers shall not be permitted to alter or modify their bids after receipt of their bids.

iv. Those who have downloaded the tender are required to submit the eligibility criteria, if any.

28. Receipt of E-tenders

The e-tender bids will be accepted till the schedule time and date as referred to in the Notice Inviting Tender. **The e-tenders received thereafter shall not be entertained in any circumstances.**

29. Opening of Part I

The Technical – Commercial bids will be opened on the scheduled time and date as referred to in the Notice Inviting Tender at Estate Department, RBI Chandigarh. The tenderers or their authorized representatives may be present, if they so desire.

30. Scrutiny of Part I

i. The Part I shall be evaluated as per the procedure indicated in special condition of contract.

ii. After evaluation of the Part I, the short-listed tenderers will be intimated by emails to all the e-tenderers. The decision of the Bank on Part- I shall be final and shall not be open for discussion.

31. Opening of Part II / Financial Bid

The Part- II of the short-listed tenderers will be opened later and such short-listed tenderers will be intimated about the date and time accordingly. The short-listed tenderers or their authorized representatives may present, if they so desire.

32. Scrutiny of Part II

The Part II shall be evaluated as per the procedure indicated in special condition of contract. Accordingly, Lowest tenderer (L1) shall be declared.

33. Bank has right to vary quantities at the time of placing Order / signing of Contract.

34. Bank's right to accept any Bid and to reject any or all Bids

a) Notwithstanding anything mentioned above, RBI reserves the right to accept or reject any Bid

at any time prior to award of Contract without thereby incurring any liability to the affected tenderer or tenderers. The Bank shall not assign any reason for rejection of any or all Bids.

b) RBI reserves the right to cancel / annul the selection process, at any stage prior to the award of the Contract on account of the following:

i. In case no Bid is received.

ii. Occurrence of any event due to which it is not possible to proceed with the selection process.

iii. An evidence of a possible collaboration / mischief on part of tenderers, manipulating the competition and transparency of the selection process, any other reason, which in the opinion of the Bank necessitates the cancellation of the selection process.

iv. On occurrence of any such event, RBI shall notify all the tenderers within 7 days or any reasonable time of such decision. RBI shall also promptly return the bid security submitted by the tenderers within 15 days or any reasonable time of issue of such notice. RBI is not obligated to provide any reason or clarification to any tenderer on this account. Liability of the RBI under this clause is restricted to returning the bid security and no other reimbursements of costs / expenses of any type shall be made by the Bank on this account.

v. The Bank further reserves the right to re-tender the process or get the work done by a Government agency or Quasi Government agency, if the Bank is of the opinion that the bids received are not economically or otherwise feasible or not acceptable due to reasons in sub clauses (a) to (d) above.

vi. The Bank discourages the stipulation of any additional conditions by the tenderer.

35. The Contractor shall not assign the Contract or any part thereof. He shall not sublet any portion of the Contract except with the written consent of the Bank. In case of breach of these conditions, the bank may serve a notice in writing on the contractor rescinding the Contract whereupon the security deposit shall stand forfeited to the Bank, without prejudice to his other remedies against the contractor.

36. The Contractor shall carry out all the work strictly in accordance with schedule of quantities, details and instructions given by Bank's Engineer. If in the opinion of the Bank's Engineer, changes have to be made in the design and with the prior approval in writing of the Employer, they desire the Contractor to carry out the same. The contractor shall carry out the same without any extra charge. The Bank's decision in such cases shall be final and shall not be open to arbitration.

37. A Schedule of probable quantities in respect of each work and specifications accompany these special conditions. The Schedule of probable quantities is liable to alteration by omissions, deductions or addition at the discretion of the Bank. Each tender should contain not only the rates but also the value of each item of work entered in a separate column and all the items should be totalled in order to show the aggregate value of the entire tender.

38. The tenderer must obtain for himself, on his own responsibility and at his own expenses, all the information which may be necessary for the purpose for making a tender and for entering into a contract and must examine the specifications and must inspect the site of the work and acquaint himself with all local conditions, means of access to work, nature of work and all matters appertaining thereto.

39. (a) The rates quoted in the tender shall include all charges for double scaffolding, centering, hire charges for any tool and plants, shade for materials, marking out and clearing of site, watering, as mentioned in the specifications. The rates quoted shall be deemed to be for the finished work to be measured at site. The rates shall also be firm and shall not be subject to exchange variations, labour conditions, fluctuations in railway freights or any conditions whatsoever. Tenderers must include in their rates GST, sales tax, excise duty, VAT, octroi, sales tax on works contract and any other tax and duty or other levy levied by the Central Government

or any State Government or Local Authority, if applicable. No claim in respect of GST, sales tax, excise duty, octroi or other tax, duty or levy whether existing or future, shall be entertained by the Employer.

(b) The work shall be carried out in such a manner that there shall be minimum disruption to Bank premises and its working / residents of colonies. A programme shall be drawn in consultation with the Bank's Engineer for this purpose.

40. The Contractor should note that unless otherwise stated the e-tender is strictly on item rate basis and his attention is drawn to the fact that rates for each and every item should be correct, workable and self-supporting. The quantities in the Schedule of Quantities approximately indicate the total extent of work but may vary to any extent and may even be omitted thus altering the aggregate value of the contract. No claim shall be entertained on this account. The contractor shall bring to the notice of the Employer in case of any extra items not mentioned in the schedule of quantities during the course of the work and shall only carry out the same on written approval from the Bank's Engineer.

41. During the evaluation of the e-tender, the Bank may impress upon the lowest bidder to submit Bank Guarantee issued by scheduled commercial bank for difference in amount between the Bank's estimate and the amount quoted by them for item(s), i.e., for the abnormally low / unworkable rates(s). The submission of the Bank guarantee becomes the pre-condition for the award of work. In case of non-submission of the bank guarantee, the Bank reserves the right to accept / reject the e-tender.

42. Time allowed for carrying out the work as mentioned in the Memorandum shall be strictly observed by the Contractor and it shall be reckoned from the 14th day after written order to commence the work is issued. The work shall throughout the stipulated period of the contract, be proceeded with all due diligence. If the contractor fails to complete the work within the specified period, he shall be liable to pay Liquidated damages as defined in Clause 13 (Section IV) of the conditions of contract. The tenderer shall, before commencement of the work, prepare a detailed work programme which shall be approved by the Employer.

43. The Contractor shall not be entitled to any compensation for any loss suffered by him on account of delays in commencing or executing the work, whatever the cause of delays may be, including delays arising out of modifications to the work entrusted to him or in any sub-contract connected therewith or delays in awarding contracts for other trader of the project or in commencement or completion of such works or in procuring Government controlled or other building materials or in obtaining water and power connections for construction purpose or for any other reason whatsoever and the employer shall not be liable for any claim in respect thereof. The Employer does not accept liability for any sum besides the e-tender amount, subject to such variations as are provided for herein.

44. The successful tenderer is bound to carry out all items of work necessary for the completion of the job even though these items are not included in the quantities and rates. The Employer will issue schedule of instructions in respect of such additional items and their quantities in writing.

45. The successful tenderer must cooperate with the other contractors appointed by the Employer so that the work shall proceed smoothly with the least possible delay and to the satisfaction of the Employer.

46. The Contractor must bear in mind that all the work shall be carried out strictly in accordance with the specifications and also in compliance of the requirement of the legal public authorities and no deviation on any account will be permitted.

47. The successful tenderer should make with his own arrangements to obtain all materials required for the work.

48. The Contractor shall strictly comply with the provision of safety code annexed hereto. The security deposit of the successful tenderer will be forfeited if he fails to comply with any of the conditions of the contract.

49. Income Tax, service tax, Trade taxes, GST or other tax shall be deducted as applicable.

50. The contractor shall abide by and fulfil all requirements laid down under the Contract Labour (Regulation and Abolition) Act, 1970 and the rules framed there under and all other relevant statutory acts (such as Minimum Wages Act, etc.). The contractor shall maintain all registers / documents as required by the Regional Labour Commissioner at site and should furnish the same to the Bank or its representative as and when required.

51. The quoted rate shall include the amount payable towards ESI, EPF, Bonus or any other compensation etc. payable under various labour laws. It is obligatory for the agency or contractor to obtain various registrations / code number for meeting out various requirements and furnish the same to the Bank before execution of the agreements. This has to be strictly carried out by agency or contractor. The agency or contractor shall ensure payments of Employees' State Insurance (ESI) & Employees' Provident Fund (EPF) as applicable in respect of workmen / contract labours employed by him/her/ them and submit documentary evidence (i.e. payment receipt obtained from Employees' Provident Fund Organisation (EPFO) and Employees' State Insurance Corporation (ESIC) portal while making payment) in respect of the same to the Bank, failing which the Bank shall deposit the same directly and adjust/deduct the amount from the dues payable to the agency or contractor along with levying penalty as per the terms and conditions of the contract. No extra payment over & above quoted rates shall be made to the agency or contractor on this account. The agency or contractor shall be responsible to comply with all statutory provisions including for the purpose of ESI and EPF and shall indemnify the Bank and shall keep indemnified for any contravention and non-compliance of labour laws including that of EPF and ESI."

52. Special Conditions:

- The tenderer is advised to inspect the proposed site of work to understand the scope of work. The rates shall be quoted considering the site conditions / undulations of the surface and other factors. Any claim regarding the variation of the quantity of item / sub item of the work due to non-consideration of the above factors will not be entertained and will be rejected.

- Successful bidder has to **carry out the work on at least three working fronts (engaging three teams simultaneously and each team comprising of minimum four workers)** to complete the work within given time frame.

- Area under consideration for work will be handed over to the successful bidder only for said work. **Contractor should get the approval of the brand of material before start of work.** Complete area needs to be cleaned including complete staircase area of the residential blocks after completion of work. Contractor is advised to use Masking tape for covering of plumbing, carpentry and electrical fittings prior of coating work. Masking tape is also required to be use at the border line between two different type/shade/texture/specifications of paint or coat and also between new paint/coat and old paint where no painting work is proposed or not in scope of this contract. Waterproofing work may be started only after getting the covering/masking checked by Engineer in charge/ concerned junior Engineer. Extreme care should be taken to see that the existing structures/fittings/finishes in any flat/ Balcony/Staircase/Mumty/ roof area or nearby area are not damaged/defaced. Any damages caused during the execution of the work shall be made good at the cost and responsibility of the contractor.

- Extreme care has to be taken during the work. There should not be any traces/stains of the Chemical/paint/primer on any of the fitting/mesh/wooden frame/fitting of door. Care should also be taken for coating of parapet area as adjacent to parapet, there are balcony of lower floor and there should not be any paint/coating stains on the lower balcony floor/ outer wall and on any goods kept in the balcony. This work should be carried out with the co-ordination with caretaker and before start of work for any of the Block, vendor need to inform the caretaker to ensure that

all to goods kept in the Balcony have been removed. If there is any claim by the resident for stains on goods due to paint or related work vendor need to get it cleaned as per the satisfaction of the resident. If any of the fitting gets faded or stains due to paint/coating or related work, contractor need to replace them with same specification or same rate without any charges.

- All the material should strictly be of approved make and as per the technical specifications.
- Cleaning/housekeeping of site (specially staircase lobby) on daily basis is mandatory. **Deduction of ₹500/- (per instance per staircase) (Inclusive of GST) will be made from RA and Final bill, if cleaning/housekeeping of site is not done on daily basis at the end of working time.**
- Vendors need to submit/execute sample of work for each item of work for approval regarding the basic price, specifications, shade/color of each of the item before procurement and execution of work.
- Dismantled debris should not be thrown from the terrace. Disposal of dismantled debris should be done via staircase and daily cleaning of the staircase is the responsibility of the vendor.
- Dismantled debris should be stacked/stored at a designated place. These Debris should be disposed of on weekly basis (preferably on Monday). **Deduction of ₹1,000/- (Inclusive of GST) per instance will be made from RA and Final bill if Disposal of debris from the residential premises is not done on weekly basis.**
- Strict compliance of consumption of material as per the manufacturer's recommendation and/or surface condition is to be ensured by the vendor. Vendor has to measure the area on which coating work has to be done and procure the coating/SBR/chemical material for the entire area in one go. In case of non-availability of material for the entire area, Contractor should submit in writing and get written approval from the Bank to procure the material in lots.
- SBR/Coating Material/other chemicals need to be stored at a designated place in the Residential colonies
- SBR/coating material/other chemicals are to be used within the specified period as mentioned in the Technical Data Sheet provided by the manufacturer.
- If the number of coats completed in lesser consumption as specified by manufacturer, even then vendor has to carry out the extra coats to match the consumption as specified by manufacturer.
- If the specified consumption as recommended by manufacturer is achieved in lesser coats as specified in the BOQ, even then vendor has to carry out the extra coats to meet the number of coats as specified in the Bill of Quantity.
- **In-situ Testing: Ponding test for checking the quality of work, i.e., water ingress from the system shall be carried out after due protection and as per standard practice. Charges for ponding test will be borne by the contractor including making arrangement for ponding such as bund making, procuring water tankers, filling water for testing, inspection of area below for seepage/leakage/dampness, clearing of site after ponding test etc.**
- **It is the responsibility of the contractor to protect the work from unfavourable weather conditions such as rain, storm, dusty winds, sandstorm etc. Contractors need to redo the work if it gets disturbed by any of the factor mentioned.**

I / We hereby declare that I/we have read and understood the above instructions for the guidance of tenderers.

Signature of tenderer with seal _____

Address _____

Place:

Date:

Section V- General Rules and Instructions to the Bidders

1. The Bidder who fulfil the following minimum **pre-qualification criteria** shall be eligible to participate in tendering process.

PRE-QUALIFICATION CRITERIA

A	Composition of the firm / organization	<p>Details of Registration of the firm / organization - whether Sole Proprietorship / Partnership firm / Private Limited / Limited or Co-Operative Body, etc. - Name of Registering Authority, Date, and Registration number, etc.</p>	<p>Bidder should fill up information in Annexure I- Format 1 and Annexure II- Format 1A annexed hereto and submit along with the following supporting documents.</p> <p>(i) Copy of registration certificate.</p> <p>(ii) Copy of the Articles of Association / Power of Attorney / other relevant document</p> <p>(iii) Copy of Goods and Service Tax registration certificate</p> <p>(iv) Details of registration of labour along with EPF and ESI documents if any.</p>
		<p>The Bidder should have valid Goods and Service Tax registration</p>	
B	Duration of past Experience	<p>The bidder should have minimum 5 years of experience of executing similar work/s*. Bidder shall submit the documentary evidence in support of minimum experience of 5 years (i.e., the bidder should have undertaken similar work/s* prior to (including) May 31, 2024)</p>	<p>i) Bidder should fill up the information in Annexure III- Format 2 annexed hereto indicating client-wise names of similar work(s), awarded and actual cost(s), completion date stipulated in contract and actual dated of completion date, etc. and should submit along with the documentary evidence as proof of minimum 5 years of experience of completed similar work/s* viz. copies of detailed work order/s for qualifying works indicating date of award, contract amount, time given for completing the work, etc. and the corresponding completion certificate(s) indicating actual date of completion and actual value of executed similar work/s issued by the client(s) for works executed for government / public sector companies and copies of work order, work completion certificate along with Tax Deducted at source (TDS) certificate(s) issued by the client(s) for works executed for private companies.</p> <p>ii) Bidder should also fill up the information about similar work/s* on-hand in the Annexure IV- Format 2A annexed hereto and should</p>

			<p>submit along with supporting documents. Viz. Copies of work order/s with details of items of work, issued by the client(s) for the work/s in progress.</p> <p>(iii) The details along with documentary evidence of previous experience, if any, of carrying out works for the Reserve Bank of India at any center, should also be given.</p>
C	Minimum value of each completed similar work/s (qualifying) during specified period	<p>The bidder should have experience of successfully completed similar work/s* during last 5 years ending on <u>May 31, 2024</u> should be either of the following:</p> <p>i) Three completed similar works* each costing not less than the amount equal to 40% of the estimated cost of work.</p> <p>Or</p> <p>ii) Two completed similar works* each costing not less than the amount equal to 50% of the estimated cost of work.</p> <p>Or</p> <p>(iii) One completed similar work* costing not less than the amount equal to 80% of the estimated cost of work.</p>	<p>Bidder should fill up the information in Annexure V- Format 3 annexed hereto and submit along with the following documents as proof of having successfully completed similar work/s*.</p> <p>(i) Copies of detailed work order/s for qualifying works indicating date of award, contract amount, time given for completing the work, etc. and the corresponding completion certificate(s) indicating actual date of completion and actual value of executed similar work/s issued by the client(s) for works executed for government / public sector companies and copies of work order, work completion certificate along with Tax Deducted at Source (TDS) certificate(s) issued by the client(s) for works executed for private companies.</p> <p>(ii) Client certificate/s for each of the qualifying work as per the Annexure VI- Format 3A annexed hereto.</p>
D	Annual financial turnover	<p>Bidder should have had an annual financial turnover of amount equal to ₹47,43,000/- or more per year during the last 3 financial years, ending on March 31, 2023.</p>	<p>Bidder should fill up the information in Annexure VII annexed hereto and submit along with the following documents:</p> <p>(i) Copies Audited financial statements / accounts of the business of the bidder duly certified by a Chartered Accountant indicating the turnover for financial years referred in the Annexure VII.</p> <p>(ii) Copies of the Income Tax Clearance Certificates / Income Tax Assessment orders duly certified by a Chartered Accountant as a proof creditworthiness</p>

E	Solvency	Should furnish solvency certificate issued by the bidder's Banker specifically for the purpose of work for an amount equal to ₹47,43,000/- or more.	<p>(i) Bidder should submit solvency certificate issued by their Banker.</p> <p>(ii) Bidder should also submit Banker's certificate as per Annexure VIII annexed hereto from their Banker.</p> <p>(iii) Names and addresses of Bankers along with full details, like names, postal addresses, e-mail IDs, telephone (landline and mobile) nos., fax nos., etc. of the contact executives (i.e., the persons who can be contacted at the office of their bankers by the Bank, in case it is so needed) should be furnished.</p>
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Note:

(i) *Similar work shall mean 'waterproofing AND SRI coating work.'

(ii) Components of work executed other than those included in definition of similar work shall be deducted while calculating cost of similar work. Bidder shall submit abstract of cost of work in support of this.

(iii) In respect similar work completion certificate(s), client certificate(s) issued by the private companies shall also accompany copy of Tax Deducted at Source (TDS) certificates. Bids received without the specified certificates shall be rejected and the Bank shall have the right to verify / cause verification of authenticity of the said documents whenever felt necessary.

(iv) Regarding client's certificate for qualifying similar completed works carried out for Government / public sector companies, the certificate should be signed by the concerned Executive Engineer or an officer in an equivalent or higher rank. For qualifying similar completed works carried out for private companies, shall accompany Tax Deducted at Source (TDS) certificates has to be submitted for proving the credentials/contract amount.

(v) Bank reserve its right to obtain the performance reports from the clients for the qualifying work/s, Banker/s report of the Bidders directly, if so desired. The Bank on its own may also conduct inspection of their work eligible/qualifying works referred by the Bidder in their bid.

(vi) It is clarified that the work executed by the applicant for their in-house or capital use will not be considered for the purpose of work experience of completion of similar works.

(vii) All information called for in the annexed formats should be furnished against the relevant columns in the formats. If for any reason, information is furnished on a separate sheet, this fact should be mentioned against the relevant column. Even, if no information is to be provided in a column, a 'nil' or 'no such case' entry should be made in that column. If any particulars/query is not applicable in case of the bidder, it should be stated as '**Not applicable**'. Tender document shall contain all the enclosures mentioned and copies shall be self-attested.

(viii) The bid submitted by a bidder who is found to be not satisfying the above prequalification criteria will be disqualified. Bids containing false and / or incomplete information are liable for rejection.

1	<p>Bids in Two bid system</p> <p>The tender in two parts (Part I comprising of duly filled tender part I, complete pre-qualifications criteria, EMD, technical bid/details, literature, etc. and Part II comprising of duly filled-in tender Part II) should be submitted online as e-Tender using digital signature not later than the date and time of submission of tender/bid online (as specified in schedule 'E'). Tender inviting authority and Name of work, office is specified in schedule 'E'. No tender will be accepted after the specified date and time for submission of tender under any circumstances whatsoever.</p> <p>Bids shall be submitted online only and those received in physical form will not be entertained</p>														
2	<p>The intending bidders are advised to follow the important instructions of e-Tender and must have valid class III digital signature to submit the bid.</p>														
3	<p>Documents Comprising Tender/ Bid</p> <p>Part I: (Techno-Commercial Bid)</p> <table border="1" data-bbox="290 824 1431 1301"> <tr> <td data-bbox="290 824 379 882">(i)</td> <td data-bbox="379 824 1431 882">Form of Tender / Bid</td> </tr> <tr> <td data-bbox="290 882 379 940">(ii)</td> <td data-bbox="379 882 1431 940">E-tender transaction fee shall be paid as specified</td> </tr> <tr> <td data-bbox="290 940 379 999">(iii)</td> <td data-bbox="379 940 1431 999">Earnest Money Deposit (EMD) / Bid Security through NEFT</td> </tr> <tr> <td data-bbox="290 999 379 1093">(iv)</td> <td data-bbox="379 999 1431 1093">Power of Attorney (as per proforma annexed hereto) in favour of person signing the Bid</td> </tr> <tr> <td data-bbox="290 1093 379 1151">(v)</td> <td data-bbox="379 1093 1431 1151">Duly filled-in and digitally signed tender document consisting of:</td> </tr> <tr> <td data-bbox="290 1151 379 1209">(a)</td> <td data-bbox="379 1151 1431 1209">Entire Tender Document</td> </tr> <tr> <td data-bbox="290 1209 379 1301">(b)</td> <td data-bbox="379 1209 1431 1301">All formats towards prequalification / eligibility criteria, etc. annexed hereto duly filled-in along with relevant documents</td> </tr> </table> <p>Part II: (Price Bid)</p> <p>Schedule of Quantities, duly filled-in online.</p>	(i)	Form of Tender / Bid	(ii)	E-tender transaction fee shall be paid as specified	(iii)	Earnest Money Deposit (EMD) / Bid Security through NEFT	(iv)	Power of Attorney (as per proforma annexed hereto) in favour of person signing the Bid	(v)	Duly filled-in and digitally signed tender document consisting of:	(a)	Entire Tender Document	(b)	All formats towards prequalification / eligibility criteria, etc. annexed hereto duly filled-in along with relevant documents
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(b)	All formats towards prequalification / eligibility criteria, etc. annexed hereto duly filled-in along with relevant documents														
4	<p>Clarifications and pre-bid meeting</p> <p>If the bidder shall have any doubt as to the meaning of any portion general rules and instructions to bidders, general conditions, or the special conditions or the scope of the work or the specifications and drawings or any other matter concerning the work, he shall in good time, before the scheduled date of Pre-bid meeting, put forth the particulars thereof and submit them to the RBI, in writing, addressed to the Tender Inviting Authority, specified in Schedule 'E' in order that such doubts may be clarified authoritatively during Pre-bid meeting and shall be conveyed to all the bidders in due course. Once a tender is submitted, the matter will be decided according to tender conditions in the absence of such authentic pre-clarification.</p>														

	<p>In order to explain the scope of work, other details and to clarify any issues / queries raised by the bidders, a Pre-bid meeting shall be arranged on the date, time and venue. The bidders are advised to peruse the tender and visit the site and submit any matter requiring clarification to the RBI latest by 5:00 PM on the previous working day. In case the bidder wishes to include any condition while tendering for the work, he will have to submit the same before the pre-bid meeting to enable the RBI to examine/ consider the same. RBI's decision in the matter shall be conveyed to all the bidders after pre-bid meeting but before the scheduled date of submission of the tenders. All the bidders are advised to attend the Pre-bid meeting in their own interest. Any tender received with any deviation / Condition is liable for rejection.</p>
5	<p>Amendment to Tender document</p> <p>(i) At any time prior to the deadline for the submission of tender/bids, RBI may, for any reason, whether at its own initiative or in response to a clarification or query raised by a prospective Bidder, modify any part of the tender document by an amendment and will be uploaded on website.</p> <p>(ii) The said amendment in the form of the addendum/ corrigendum will be made available on website of RBI to all the prospective bidders to whom the tender documents issued online and this communication will be in writing and same shall be binding on the bidders. The prospective bidders should promptly acknowledge receipt of the addendum/corrigendum by fax/courier/e-mail to RBI. The addendum(s), if any, issued will form part of the contract document.</p> <p>(iii) In order to afford prospective Bidders reasonable time for preparing their Bids after taking into account such amendments, the RBI may, at its discretion, extend the deadline for submission of Bids.</p>
6	<p>Item Rate Tender</p> <p>The Bidder should note that unless otherwise stated, the tender is strictly on item rates basis and his attention is drawn to the fact that rates for each and every item should be correct, workable and self-supporting. The quantities in the Schedule of Quantities approximately indicate the total extent of work but may vary to any extent and may even be omitted thus altering the aggregate value of the Contract. Rates quoted shall remain firm for a variation of plus (+) or minus (-) 25% of the specified quantities of each item in the Schedule of Quantity.</p>
7	<p>Preparation of bid and Cost of bidding</p> <p>(i) The bidder must obtain for himself on his own responsibility and at his own expenses all the information which may be necessary for the purpose of making a tender and for entering into a contract and must examine the drawings and must inspect the site of the work and acquaint himself with all local conditions, means of access to the work, nature of the work and all matters pertaining thereto.</p> <p>(ii) The Contractor shall be deemed to have carefully examined the work and site conditions including labour, the general and special conditions, the specifications, schedules and drawings and shall be deemed to have visited the site of work, to have fully informed himself regarding the local conditions and carried out his own investigations to arrive at the rates quoted in the tender. In this regard, he will be given necessary information available with the RBI but without any guarantee about its sufficiency and accuracy.</p>
8	<p>Format to be used</p>

	The bidder must fill up and submit only the tender forms / formats issued (online) by the RBI, stating at what rate he is willing to undertake each item of the work. Tenders, which propose any alteration in the work specified in the said form of invitation to tender, or in the time allowed for carrying out the work, or which contain any other conditions of any sort, including conditional rebates, will be liable for rejection.	
9	Filling of Rates	
	(i)	Rates should be quoted for each item of work on MSTC portal
	(ii)	No advice of any change in rate or conditions after the opening of the tender will be entertained.
10	Earnest Money Deposit (EMD) / Bid security	
	(i)	The bidders are required to submit Earnest Money Deposit (EMD) / Bid Security for an amount and in the manner as specified
	(ii)	A tender, which is not accompanied by EMD, will not be considered. The Earnest Money will be refunded to the bidder if his tender is not accepted but without any interest.
	(iii)	The Earnest Money Deposit paid by the successful bidder will be released after award of work on submission of Performance Bank Guarantee. No interest shall be paid on the said deposit.
11	Signing of Bid, Power of Attorney	
	(i)	Each of the tender documents should be signed or digitally signed as per instruction of e-tender hereto by the person or persons submitting the tender in token of his / their acquainted himself / themselves with the General Rules and Instructions to bidders including prequalification criteria, General Conditions of Contract, Specifications, Special Conditions and other terms and conditions etc. as laid down.
	(ii)	The tender submitted online on behalf of a firm must be signed or digitally signed as per instructions of e-tender, it must be digitally signed on his behalf by a person holding a power-of attorney authorizing him to do so, such power of attorney to be uploaded along with the tender, or it must be digitally signed by a partner who has the necessary authority on behalf of the firm to enter into the proposed contract and it must disclose that the firm is duly registered under the Indian Partnership Act, 1952. Otherwise, the tender may be rejected by RBI.
	(iii)	Bidders shall submit online along with Part-I of the tender, a power of attorney, on a stamp paper of appropriate value and duly notarized, in favour of the person digitally signing the Bid documents authorizing him to sign the Bid documents, make corrections / modifications thereto and interacting with Reserve Bank of India and act as the contact person. The proforma of the power of attorney shall be as annexed hereto.
12	Modification / substitution / Withdrawal of Bids	
	(i)	No modification or substitution of the submitted Bid shall be allowed after the due date and time of submission of the tender.
	(ii)	A Bidder may withdraw its submitted Bid, provided that written notice of the withdrawal is received by RBI before the last date for submission of Bids. In case a Bidder wants to resubmit his bid, he shall submit within the due date

		a fresh bid following all the applicable conditions.
	(iii)	Only a single copy of the withdrawal notice shall be prepared, and each page of the notice shall be signed and stamped by the authorized signatory. The notice shall be duly marked "WITHDRAWAL"
13	Bid Due Date	
	Bids should be submitted online as specified in instructions to e-tender on or before the stipulated time and date as specified.	
	Reserve Bank of India may, in exceptional circumstances, and at its sole discretion, extend the bid due date.	
14	Late bids	
	No bid will be received after the due date / last date and time specified for submission of bids in Notice Inviting Tender or after the extended Bid due date. If any.	
15	Opening of Bids	
	Duly filled tender Part I, accompanied by EMD, prequalification criteria, technical details, literature, etc., called Part I of the tender, will be opened on e-tender mode on the time and date, as specified in Notice Inviting Tender, at his office by the tender inviting authority, as specified in Notice Inviting Tender or his authorized representative in the presence of authorized representatives of the bidders who choose to be present.	
	Duly filled-in tender-Part II, of those bidders, who are found qualified after scrutiny of Part I of the tender documents and prequalification criteria, only will be opened on the time and date, as specified in Notice Inviting Tender, at his office, by the tender inviting authority, as specified in Notice Inviting Tender. in presence of the authorized representatives of the qualified bidders who choose to be present.	
16	Bid Validity	
	Tenders shall remain open to acceptance by the RBI for a period as specified, i.e., 3 months from the date of opening of Part-I of the tender which period may be extended by mutual agreement and the bidder shall not cancel or withdraw the tender during this period.	
17	Clarification & Evaluation of Bids	
	RBI would subsequently examine and evaluate bids as below:	
	(i)	Only those tenders, which meet the minimum prequalification criteria set out in this tender, shall be processed further. After verification of the correctness / legality and adequacy of the information and supporting documents furnished and considering firms financial standing, business integrity, record of timely completion of works, quality of work executed, etc. and Price Bids of only those Bidders who are technically qualified as per Part I of tender shall be opened.
	(ii)	The price bids of unqualified bidders will not be opened, and communication will be sent in this regard.
	(iii)	Rates quoted for each item shall be considered during verification / scrutiny.
	(iv)	Where the rates quoted by the contractor in figures and in words tally, but the amount is not worked out correctly, the rates quoted by the contractor will be taken as correct and the amount will be worked out accordingly.

	(v)	To assist in the examination, evaluation and comparison of the bid, RBI may ask Bidders individually for clarifications. The request for clarification and the response shall be in writing. No change in the price or substance of the Bid shall be sought, offered or permitted except as required to during the evaluation of Bids in accordance with tender clauses.
	(vi)	In the case of any tender where unit rate of any item / items appears unrealistic, such tender will be considered as unbalanced and in case the tenderer is unable to provide satisfactory explanation, such a tender is liable to be disqualified and rejected.
	(vii)	In case the lowest tendered amount (worked out on the basis of quoted rate of Individual items) of two or more bidders is same, then such lowest bidders may be asked to submit a revised offer quoting percentage discount on their already quoted tendered amount which shall be applicable on all tender items except buy-back amount. The lowest tender shall be decided on the basis of revised offer. Further, if any such lowest bidder does not revise his bid on lower side, his original bid shall remain valid for further processing.
	(viii)	If the revised tendered amount (worked out on the basis of quoted rate of individual items) of two or more bidders received in revised offer is again found to be equal, then the RBI shall decide future course of action which shall be final and binding on all the bidders.
18	Acceptance of Tender and Award of Work	
	On receipt of intimation from the RBI of the acceptance of his / their tender, the successful bidder shall be bound to implement the contract and within 14 days from the date of issue of work order thereof, the successful bidder shall sign an agreement in accordance with the draft articles of agreement. Further, the written acceptance by the Reserve Bank of India of a tender will constitute a binding contract between the Reserve Bank of India and the person so tendering, whether such formal agreement is or is not executed subsequently.	
19	Performance Bank Guarantee	
	The Contractor whose tender is accepted, will be required to furnish performance Bank Guarantee of 5% (Five Percent) of the contract amount within 14 days from the date of issue of work order. This guarantee shall be from any Scheduled Bank as per the approved proforma annexed hereto.	
20	Retention Money / Security Deposit	
	(i)	In addition to the Performance Bank Guarantee under para 19 above, as further security for the due fulfillment of the contract by the Contractor, 5% of the value of the work done will be deducted by the RBI from each payment to be made to the Contractor towards Retention Money. This total amount (Performance Bank Guarantee + Retention Money) will be termed as Security Deposit. Earnest Money Deposit (EMD) will be released after award of work and on submission of Performance Bank Guarantee (PBG). RBI will release the Performance Bank Guarantee after virtual completion of work and the remaining Security Deposit after rectification of the defects pointed out during the Defects Liability Period. The amounts retained by the RBI shall not bear any interest.
	(ii)	All compensation or other sums of money payable by the Contractor to the Employer under the terms of this Contract may be deducted from the security deposit if the amount so permits and the Contractor shall, unless such deposit has become otherwise payable, within ten days after such deduction make

		good in cash the amount so deducted.
	(iii)	The security deposit of the successful bidder will be forfeited if he fails to comply with any of the conditions of the Contract.
21	Taxes / Duties/ Levies	
	(i)	Goods and service tax (GST), purchase tax, turnover tax, Excise duty or any other tax applicable in respect of this contract shall be payable by the Contractor and RBI will not entertain any claim whatsoever in respect of the same
22	Time for Completion of Work	
	Time allowed for carrying out the work is 90 days shall be strictly observed by the Contractor and it shall be reckoned from the 14 th day from the date of the written work order.	
23	Work Programme	
	The work shall throughout the stipulated period of the contract be proceeded with all due diligence and if the Contractor fails to complete the work within the specified period, he shall be liable to pay compensation as defined in the relevant clause of the General Conditions of Contract. The bidder shall, before commencing work, prepare a detailed work programme , as specified in the General Conditions of Contract, which shall be approved by the Engineer-In-Charge.	
24	RBI / Employer's right to accept or reject any or all the bids	
	Notwithstanding anything mentioned above, RBI reserves the right to accept or reject any Bid at any time prior to award of contract without thereby incurring any liability to the affected Bidder or Bidders. The RBI / Employer shall not assign any reason for rejection of any or all Bids.	

I/We hereby declare that I/we have read and understood the above instructions.

Date:

Place:

Signature of bidder with seal

Section VI- Technical Specifications

(A) Repair works

1. Material

All the materials (SBR based bonding agent, OPC cement (43 Grade), Cement Sand Mortar (1 cement :3 coarse sand), Cement concrete with ratio 1:1.5:3 or as specified by the manufacturer, Polymer Modified Mortar, Hybrid Polyurethane coating having SRI properties) to be used for the work; should be strictly as per the technical specification and of approved make as specified in the tender. Material should be free from any defect (defect in manufacturing, damaged during transportation, storage, handling, placing/installation/laying/fixing etc. All the material should be supplied in sealed and packed condition.

2. Dismantling of Unsound Surface

- Contractors need to carefully check the unsound surface and mark with the identified area with rectangular or square shape. Marking should be done with the help of synthetic enamel paint and numbered as directed by Bank's Engineer. These areas will then be jointly checked and verified by Bank's Engineer. Any additional area which seems unsound to Bank's engineer also need to be marked and numbered. Joint measurement of these should be done after the completion of dismantling and before the repairing work.

- The damaged/unsound patch, where the existing plaster has cracked, crumbled or sounds hollow when gently tapped on the surface, shall be removed. The patch shall be cut out to a square or rectangular shape at position marked on the slab/parapet wall/ parapet top as directed by the Engineer-in-Charge or his authorized representative. The edges shall be slightly under cut to provide a neat joint. Carefully dismantling and removing the portions of damaged/unsound roof top/parapet top/ similar location (damaged portion may be of combination of plastered surface and concrete cover and top portion of brick bat coba. The mode of repairing depends on the thickness of dismantling as given below:

- For thickness up to 20 mm= Repair with Polymer modified mortar/ Micro-concrete (as specified). For surface where only top plasters are damaged or unsound

- For thickness more than 20 mm and up to 80 mm= Repair with cement concrete of 1:1.5:3. For surface where both plaster and base (concrete cover /brickbat coba) are damaged or unsound

- Removal of the existing top surfaces shall be done manually/ mechanically with the low impact frequency hammer without damaging the existing sound concrete surface. The damaged/unsound surface should be cut in rectangular shape (Only this rectangular portion will be measured for payment.) and cleaned thoroughly with the help of water, wire brush and blower

3. Preparation of surface

- Clean the surface with wire brush or scrubber to remove hidden dirt, loose particles, laitance & dust. degrease the surface by using suitable solvents.

- Prepare the spalled/damaged/unsound plaster/concrete portion by saw, cutting the extreme edges of the repair location to a depth of at least 10 mm to avoid feather edging & to provide strong bond.

- Clean the base surface to remove any contamination where breaking is not possible. Roughen the surface by scrubbing or grit blasting.

- If required, expose corroded rebar in the repairing area fully. Remove all loose scales & corrosion deposits and immediately clean the surface.

4. Application

Bonding Slurry as Primer

For priming of plaster/concrete substrate, the surface should be thoroughly saturated with potable water. Remove any excess of water prior to application. Slurry of primer coat is prepared by mixing of one part SBR bonding agent, one part of water and 3 parts of fresh OPC cement (43 grade) or as specified by the manufacturer. Do not add extra water or more than recommended dosage. Slowly mix cement with binder to obtain a smooth consistency. Continue mixing the slurry during application to prevent settlement. This slurry should be applied at the rate of 2.5 sqmt/litre or as specified by the manufacturer. Avoid 'puddling' of the slurry coat. The topping (concrete/repair mortar/micro concrete) must be applied on to the wet slurry. If the slurry dries out it must be removed and the clean substrate re-primed. All surfaces including edges must be primed. All applications should be wet on wet, the primer must not be allowed to dry.

5. Repair with Cement Concrete 1:1.5:3 admixed with SBR (Latex)

- All applications should be wet on wet, the primer must not be allowed to dry. The concrete should be laid within the plastic state, i.e., within the initial setting time of cement (approx. 30 minute) Hence only that much quantum of concrete must be prepared which can be laid and finished within plastic state. Excess concrete need not be used and should be disposed off. All ingredients of concrete shall be used by mass except water and chemical admixtures which may be by volume.
- Stone Aggregate: It should conform to IS 383. It shall consist of naturally occurring (uncrushed, crushed or broken) stones. It shall be hard, strong, dense, durable and clean. It shall be free from veins, adherent coating, injurious amounts of disintegrated pieces, alkali, vegetable matter and other deleterious substances. It shall be roughly cubical in shape. Flaky and elongated pieces shall be avoided.

6. Mixing

- Weigh the cement, sand and aggregate into the mixer and dry blend together for 1 minute. With the machine in operation, add the pre-mixed SBR (Latex) and clean water. Continue mixing for 3 minutes to ensure complete dispersal into the sand and cement and aggregate. Make any small adjustment to the quantity of clean water but do not significantly exceed the recommended dosage specified by manufacturer. Recommended dosage of SBR is 5 litres for 50 kg (per bag) of cement or as specified by manufacturer.
- Concrete shall be mixed in mechanical batch type concrete mixers conforming to IS 1791 having two blades and fitted with power loader (lifting hopper type). Half bag mixers and mixers without lifting hoppers shall not be used for mixing concrete. In exceptional circumstances, such as mechanical breakdown of mixer, work in remote areas or power breakdown and when the quantity of concrete work is very small, hand mixing may be done with the specific prior permission of the Engineer-in Charge in writing subject to adding 10% extra cement. When hand mixing is permitted, it shall be carried out on a watertight platform and care shall be taken to ensure that mixing is continued until the concrete is uniform in colour and consistency. Before mixing the stone aggregate or gravel shall be washed with water to remove, dirt, dust and other foreign materials. For guidance, the mixing time may be 2 to 2 minutes, for hydrophobic cement it may be taken as 2 1/2 to 3 minutes.

7. Hand Mixing

- When hand mixing has been specifically permitted in exceptional circumstances by the Engineer-in-Charge in writing, subject to adding 10% extra cement, it shall be carried out on a smooth, clean and watertight platform of suitable size. Measured quantity of sand shall be spread evenly on the platform and the cement shall be dumped on the sand and distributed evenly. Sand and cement shall be mixed intimately with spade until mixture is of even colour throughout. Measured quantity of coarse aggregate shall be spread on top of cement sand mixture and mixing done by showlling and turning till the coarse aggregate gets evenly distributed the cement sand

mixture. Three quarters of the total quantity of water required shall be added in a hollow made in the middle of the mixed pile and the material is turned towards the middle of pile with spade. The whole mixture is turned slowly over and again, and the remaining quantity of water is added gradually. The mixing shall be continued until concrete of uniform colour and consistency is obtained. The mixing platform shall be washed and cleaned at the end of the day.

8. Transportation and Handling

- Concrete shall be transported from the mixer to the place of laying as rapidly as possible by methods which will prevent the segregation or loss of any of the ingredients and maintaining the required workability. During hot or cold weather, concrete shall be transported in deep containers, other suitable methods to reduce the loss of water by evaporation in hot weather and heat loss in cold weather may also be adopted.

9. Placing

- The concrete shall be deposited as nearly as practicable in its final position to avoid re-handling. It shall be laid gently (not thrown) and shall be thoroughly vibrated and compacted before setting commences and should not be subsequently disturbed. Method of placing shall be such as to preclude segregation.

10. Curing

- Exposed surfaces of concrete shall be kept continuously in a damp or wet condition by ponding or by covering with a layer of sacking, canvas, Hessian or similar materials and kept constantly wet for at least 7 days from the date of placing concrete in case of ordinary Portland cement and at least 10 days where mineral admixtures or blended cements are used. The period of curing shall not be less than 10 days for concrete exposed to dry and hot weather conditions. In the case of concrete where mineral admixtures or blended cements are used, it is recommended that above minimum periods may be extended to 14 days.

(B) Repair work with Polymer modified mortar:

1. Preparation of surface

The concrete substrate must be saturated with water till saturated surface dry condition is achieved. Any excess water may be removed by cloth or oil free compressed air.

2. Mixing

Polymer Modified Mortar must be mixed mechanically. For this, heavy-duty slow speed drill with spiral mixing paddle or forced action mixer can be used. Add 3.5 litres of water into the mixer. Start the mixer and add Polymer Modified Mortar rapidly and continuously. Mix for 3 minutes until mortar is homogeneous and lump free. Add water, if necessary, to get the desired consistency. Mix for a further 1 to 2 minutes. Under no circumstances should excess water be added. Little extra water may be required in hot climatic conditions. If ambient temperature is more than 30°C, use chilled water for mixing and store unused product in shed.

3. Application

Polymer Modified Mortar can be sprayed or trowel applied. When applying by hand Polymer Modified Mortar must be forced tightly into the substrate to ensure complete contact with the pre-wetted substrate. In situations where reinforcement steel is countered, the mixed material should be placed behind the bars tightly and then subsequent thickness should be built. Leveling and initial finishing should be carried using a wooden or plastic float. Final finishing should be carried out using a steel float

4. Curing

Exposed surfaces of concrete shall be kept continuously in a damp or wet condition by ponding or by covering with a layer of sacking, canvas, Hessian or similar materials and kept constantly wet for at least 7 days from the date of placing concrete in case of ordinary Portland cement and at least 10 days where mineral admixtures or blended cements are used. The period of curing shall not be less than 10 days for concrete exposed to dry and hot weather conditions. In the case of concrete where mineral admixtures or blended cements are used, it is recommended that above minimum periods may be extended to 14 days.

(C) Coving/Fillet work

1. Dismantling

- Carefully dismantling the unsound cove/fillet along with the vertical plaster from wall at fillet level. Removal of the existing unsound coving/fillet shall be done manually/ mechanically with the low impact frequency hammer without damaging the existing sound concrete/masonry surface. (Only linear portion will be measured for payment.) and cleaned thoroughly with the help of water, wire brush and blower
- Priming of surface: For priming of concrete substrate, the surface should be thoroughly saturated with potable water. Remove any excess of water prior to application. Slurry of primer coat is prepared by mixing of one part SBR based bonding agent (Fosroc-Nitobond SBR or Dr Fixit Pidicrete URP), one part of water and 3 parts of fresh OPC cement-43 grade or as specified by the manufacturer.

2. Application

Providing and Applying 1:1.5.:3 ratio cement concrete (by using stone aggregates of 6 mm or lower size and coarse sand) admixed with SBR based bonding agent (Fosroc-Nitobond SBR or Dr fixit Pidicrete URP) of approved manufacturer at dosage of minimum 5 Litres per bag of Cement for making cove/fillet of size of approximately 50 mm x 50 mm at the junction of slab and parapet or junction of lintel and wall or vertical offsets as per manufacturer's specifications and finishing smooth. The work includes making good the damages with the cement concrete of same specifications as mentioned above.

(D) Crack repair work

1. Preparation of surface

- The cracks wide than 5.00 mm are to be repaired with approved PU sealant. The crack must be carefully opened in "V" or "U" shape using mechanical means. The opened groove must be scrapped and cleaned with wire brush and air blower and water to remove any loose particle. Moisten the surface before applying the sealant.
- Press PU sealant in paste form firmly into the crack One time only with a spatula or putty knife and level the surface. Care must be taken to avoid formation of cavities or bubbles during application. allow it to dry in ambient conditions for Air curing of 7 days.

(E) Surface Preparation and Waterproofing cum SRI coating

1. Protective Measure

2. Doors, windows, floors, articles of furniture, plumbing or carpentry fittings etc. and such other parts of the building or in the adjacent balcony shall be protected from being splashed upon. Splashing and droppings, if any, shall be removed by the contractor at his own cost and the surface cleaned. Damages, if any, to furniture or fittings and fixtures shall be recoverable from the contractor.

3. Technical Specification/ Parameters for waterproofing coating having minimum 106 SRI value

- Waterproofing material should be environment friendly and should have low VOC.
- Minimum solid content of 62%.
- This should have minimum tensile strength of 1.60 N/mm² as per ASTM D-412.
- Elongation at break (% age) of 300 % minimum as per ASTM D-412.
- Minimum Pull off Adhesion strength should be 1.80 N/mm² as per ASTM D-454tanker1.
- Cured membrane should possess UV resistance.
- Minimum Solar Reflectance Index (SRI) should be 106 as per ASTM E 1980

4. Bidders need to mention the name of products and its manufacturer (see the table for list of approved make of material), he has considered for the work. Necessary technical data sheet and other related document need to be submitted along with part-1 of the tender. Bidders need to make themselves satisfy that the product/material he has considered for work, fulfil all the specifications and criteria for the work. The rates should be quoted considering all the associated materials and the methodology as recommended by manufacturer such as whether fibre mesh is to be use for particular product or not, consumption of material, number of coats etc. Non-consideration of any of the factor including site condition/undulation of surface/storage or dumping yard location/height of work/mode of transportation etc. will be contractor's responsibility and Bank will not entertain any request regarding this after award of work.

5. Preparation of Surface

All the substrates, whether they are new or old, must be sound, clean, dry and free of all traces of oil, grease, old paint, rust, mould and any other material which could compromise the bond. Application temperature may be as recommended by manufacturer. Concrete and in general mineral substrates must be sound and dry with no rising damp. Any loose material, mortar droppings, parts must be removed with wire brushes. All wax, water-repellent treatments, etc. must be removed from the surface of substrates with a suitable detergent and/ or by sanding. Any hollows and gaps in the surface must be repaired properly with appropriate material as specified in the concerned item of work and instructed by the manufacturer of this product. The tools to be used must be properly cleaned. Surface must be fully clean and prepared up to satisfaction of Bank's Engineer.

6. Application Procedure

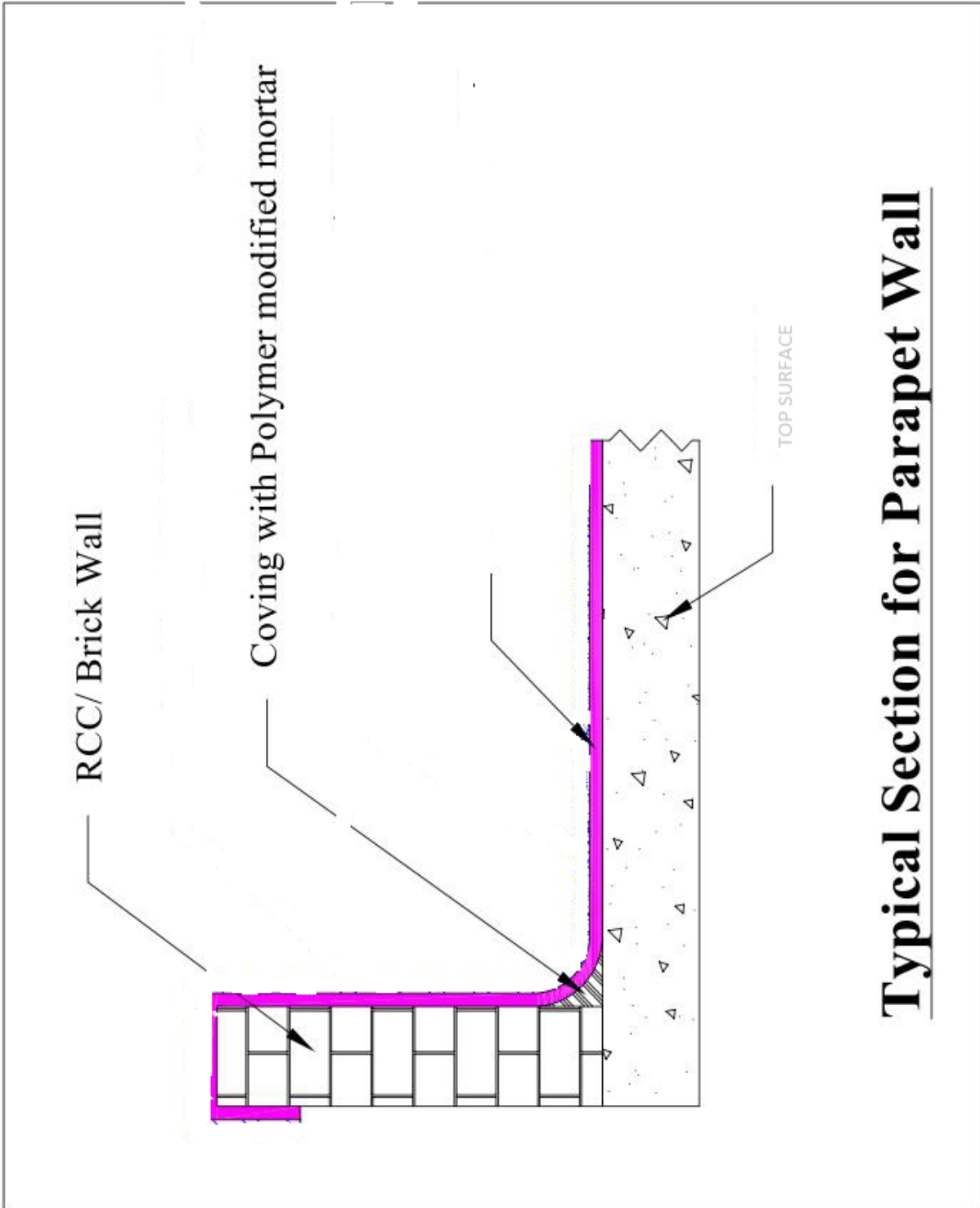
- All the area of operation shall be thoroughly cleaned as directed. Mix the content in such a manner that they are perfectly blended into a homogenous state of liquid which can be applied by long haired roller or airless spray.
- Apply one coat of primer at the rate as recommended by manufacturer. Substrate MUST be in SSD condition for application of primer. Allow the primer to cure according to the recommendations of the manufacturer. Apply the first coat of single component hybrid polyurethane based elastomeric liquid applied roller applied / brushable white coloured waterproof coating of approved manufacturer after priming on the roofs. Each coat including primer should be applied in direction perpendicular to the previous coat in seamless manner at the rate as recommended by manufacturer and allow it to dry (the drying condition should be as per recommendation of manufacturer) before taking up the second coat. Apply second coat of elastomeric liquid water proofing membrane perpendicular to 1st Coat with same application rate. Minimum drying time between coats will be 4 to 6 hours or as recommended by manufacturer.
- Fibre glass mesh should be laid between 1st and 2nd coat only if recommended by manufacturer in case when the base surface is concrete only. Laying of fiber glass mesh of

required GSM as a reinforcing material should strictly be as recommended by manufacturer. Before quoting the rates, bidder should make himself clear about the product and its methodology for incorporation of Fiber glass mesh. Work should strictly be carried out as per the application and methodology suggested by manufacturer.

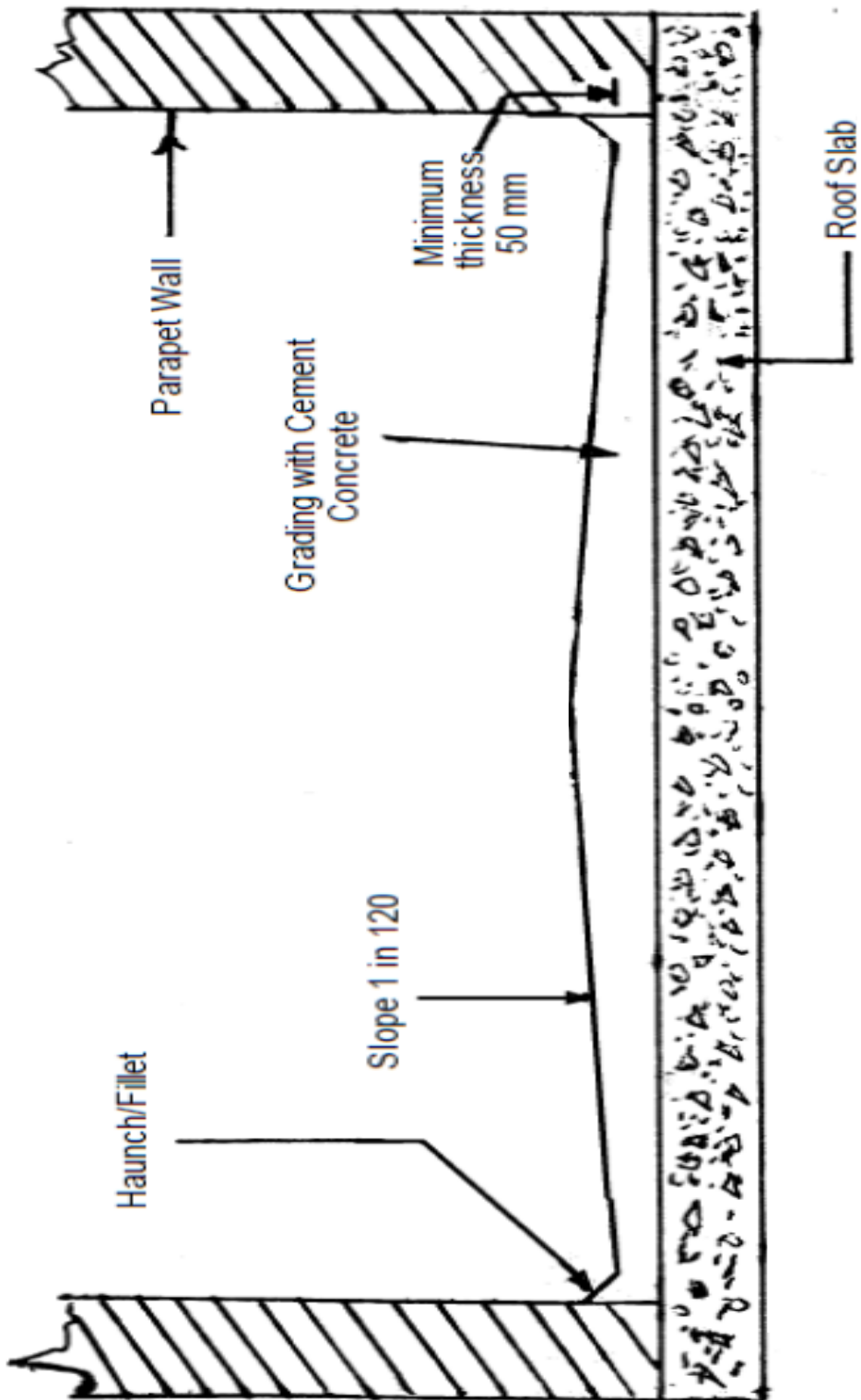
- The overall dry film thickness should not be less than 800 microns if coating is done without Fiber glass mesh or should not be less than 1000 microns if Fiber glass mesh is embedded between the coats.
- Protect the membrane from rain unless it is completely dry. The overall consumption of the material should be as per nomenclature of the item and should also adhere to the specifications detailed in the approved schedule of the manufacturer.

Signature of the firm

(By a person holding the Authority/Power of Attorney)



Typical Section for Parapet Wall



Section VII- Scope of Work

- 1) Getting the Bank's approval for Make of each material before start of work.
- 2) Measure the area where the coating work is to be done and procure the materials in one go as per the consumption recommended by the manufacturer for the area where coating work is to be done.
- 3) Storing the materials at place designated by the Bank.
- 4) Checking and marking for the unsound/damaged/spalled surface in consultation with the Bank's Engineer
- 5) Get the verification of the unsound/damaged/spalled surface from the Bank Engineer.
- 6) Covering the nearby area / adjacent fitting with poly-ethylene sheet/Masking tape (whichever is applicable)
- 7) Masking of all the plumbing, carpentry and electrical fittings.
- 8) Dismantling the unsound/damaged/spalled surface and stacking and disposal of dismantled debris out of Residential Premises at the authorized dumping yard.
- 9) Cleaning/housekeeping of the residential blocks and adjacent area on daily basis.
- 10) Repairing of unsound/damaged/spalled surface as per the methodology, specifications and with material mentioned in the specifications and Bill of quantity.
- 11) Curing of repairing part as per the technical specifications.
- 12) Carrying out the water proofing coating cum SRI (High Albedo) coating work from Authorized applicator of the manufacturer in accordance with the technical specifications
- 13) Work of each coat of Water proofing cum SRI (Solar Reflectance Index) on each residential block should be completed in one time providing seamless, tough durable water resistant cum SRI (High Albedo) coating. All items of work need to be handed over to Bank in finished form and functional state.
- 14) Testing of Waterproofing coatings: Vendor should make all necessary arrangement to test the coating. Testing should be done by ponding test as per manufacturers recommendations. Final payment will be made after successful testing of the coating.

Signature of contractor

Date

Place

Section VIII- Approved Make of Materials

The list of materials of approved make having ISI mark/approved manufacture are as follows:

The contractor shall use materials of any one of the brands listed below or any other equivalent brand having BIS/ISI marking meeting the technical specification with the approval of the Bank's Engineer

S No	Material	Approved Make
1	Cement (OPC-43 Grade)	Ultra Tech/ACC/Ambuja or approved equivalent
2	Primer	Dr. Fixit (Pidilite) / Fosroc / Asian / Sika or approved equivalent
3	Polymer Modified Mortar	Dr. Fixit (Pidilite) / Fosroc / Asian / Sika or approved equivalent
4	SBR (Latex)	Dr. Fixit (Pidilite) / Fosroc / Asian / Sika or approved equivalent
5	PU Sealant	Dr. Fixit (Pidilite) / Fosroc / Asian / Sika or approved equivalent
6	Single Component Hybrid Polyurethane based elastomeric coating	Dr. Fixit (Pidilite) / Fosroc / Asian / Sika or approved equivalent

Signature of contractor

Date:

Place:

Section IX- Safety Code

1. First aid appliances including adequate supply of sterilized dressing and cotton wool shall be kept in a readily accessible place.
2. An injured person shall be taken to a public hospital without loss of time, in cases where the injury necessitates hospitalization.
3. Suitable and strong scaffolds should be provided for workmen for all works that cannot safely be done from the ground/floor.
4. No portable single ladder shall be over 8m in length. The width between the side rails shall not be less than 30cm (clear) and the distance between two adjacent rungs shall not be more than 30cm. When a ladder is used, an extra mazdoor shall be engaged for holding ladder.
5. The excavated material shall not be placed within 1.5m of the edge of the trench or half of the depth of trench whichever is more. All trenches and excavations shall be provided with necessary fencing and lighting.
6. Every opening in the floor of a building or in a working platform shall be provided with suitable means to prevent the fall of persons or materials by providing suitable fencing or railing whose minimum height shall be one meter.
7. No floor, roof or other part of the structure shall be so overloaded with debris or materials as to render it unsafe.
8. Workers employed on mixing and handling materials such as asphalt, cement mortar or concrete and lime mortar shall be provided with protective footwear and rubber hand-gloves.
9. Those engaged in welding works shall be provided with welder's protective eye shields and gloves.
10. No paint containing lead or lead products shall be used except in the form of paste or readymade paint.
11. Suitable facemasks should be supplied for use by the workers when the paint is applied in the form of spray or surface having lead paint dry rubbed or scrapped.
12. Overalls shall be supplied by the Contractor to the painters and adequate facilities shall be provided to enable the working painters to wash during the periods of cessation of work.
13. Hoisting machines and tackle used in the works, including their attachments, anchorage and supports shall be in perfect condition.
14. The ropes used in hoisting or lowering material or as a means of suspension shall be of durable quality and adequate strength and free from defects.

Signature of contractor

Date:

Place:

Fire Safety Code

1. Cutting / drilling machine and other electrically operated equipment used at site shall be plugged into correctly rated electrical outlets.
2. Only ISI marked 3 pin plug and other appliances and equipment shall be used.
3. Electrical power cables/wires used shall not have any joints and shall be properly rated.
4. All electrical appliances, i.e., welding, drilling, cutting machine etc. shall be safely and securely earthed to prevent leakage current while in operation.
5. Before commencing the welding work for the first time on any day, fire section shall be informed and only after the site inspection by the Fire officers/Personnel, work shall be started.
6. Two buckets of water and sand shall be kept in an easily accessible area on the site.
7. Fire extinguishers recommended and issued by fire officers shall be kept on the site.
8. Used paint drums shall be stored in specified store only after closing them properly.
9. Personal protective equipment such as safety shoes, hand gloves, welder's mask, ear plug, etc., depending upon the requirement of the work shall be provided by the Contractor to the workmen to prevent occupational health hazards.
10. The safety belt shall be provided by the Contractor and used by the workmen while working from height for more than 10' from Ground level.
11. None of the passages near lift lobby and staircases shall be used for stacking / dumping any kind of materials/waste.
12. Both the staircase doors shall be normally kept closed.
13. None of the fire extinguishers shall be removed/shifted from its designated location.
14. Power supply shall be switched off from the mains when equipment is not in use.
15. Wood-shavings and saw-dust generated from the work shall be collected on daily basis, removed from site and stored at the designated place in proper manner.
16. Any debris generated from the work shall be collected on daily basis, removed from site and stored at the designated place in proper manner.
17. Battery operated emergency light/torches shall be provided by the Contractor to the workmen while working beyond office hours.

Signature of contractor

Date:

Place:

Proforma of Performance Guarantee for water proofing

Repair, waterproofing and SRI coating work on the terrace of RBI Staff Quarters at Sector-30A, Chandigarh

We,, have carried out the work of "**Repair, waterproofing and SRI coating work on the terrace of RBI Staff Quarters at Sector-30A, Chandigarh**" as the contractors for the work. We have read and understood the scope and responsibility of the waterproofing work in their contract with the Reserve Bank of India, Chandigarh and accordingly as a proprietary agency engaged by for the items of works of water proofing, we have treated the above-mentioned surface / areas as per specifications for works furnished by the Bank.

2. After virtual completion of work and before **the 10 day of** at any time or times the floor portion treated by us,, starts leaking or in any way get damaged to the influence of seeping water including forming wet patches, dampness etc. either due to the inadequacy of the work carried out or due to any other reason, whatsoever, relating to the specification, workmanship, etc. including the responsibility for any surface treatment and plumbing works, etc. carried out by other agencies, we,, hereby undertake and guarantee to carry out necessary remedial measures up to **5 (Five) years** from the date of virtual completion of the works to such extent and so often as may be necessary to free the premises from such leakages, dampness without any extra cost to the Employer (M/s Reserve Bank of India, Chandigarh).

3. The decision of the Employer regarding the question as to whether there is any leakage, or the treatment has given way to water or moisture, shall be treated as final and binding on us.

4. We also undertake to reinstate the surface disturbed to attend to the rectification work to its original condition after carrying out the rectification work, if necessary, by bringing new materials at no extra cost to the Employer.

Signature

.....

(Proprietary Waterproofing Agency)

Date:

Place:

Counter signed for and on behalf of (Contractor)

Annexure I- Format 1

Pre-qualification / Eligibility Criteria forms

Basic Information

1 (a)	Name of the Contractor / firm	
2.	Details of registration of the firm: whether Sole Proprietorship / Partnership firm / Private Limited / Limited or Co- operative Body, etc.	
2 (a)	Name of the proprietor or Partners. / directors:	
3 (a)	Registered Address:	
3 (b)	Address for correspondence	
4 (a)	Contact Person	
4 (b)	Designation	
4 (c)	Telephone:	
4 (d)	Mobile no.	
4 (e)	FAX / Tele-fax:	
4 (f)	E-mail id	
5	GST Registration details and no.	
5 (a)	Details of registration of labour, ESI, EPF if any	
6	Number of years of experience of contractor / Firm of contractor in the field.	
7	In case the company is subsidiary, the involvement, if any, of the Parent Company in the Bank's proposed work:	
8	Was the applicant ever required to suspend the eligible works for a period of more than six months continuously after commencement? If yes, then furnish the reasons thereof.	

9	Has the agency or any constituent partner in case of partnership firm, ever abandoned the awarded works before their completion? If so, give name of the project and reasons for abandonment.	
10	Has the agency or any constituent partner in case of partnership firm, ever been debarred /black-listed for competing in any organization at any time? If so, give details	
11	Has the agency or any constituent partner in case of partnership firm, ever been convicted?	
12.	Whether the agency is involved in frequent civil suit /litigations in the contracts/being executed now. If yes, please furnish the details in proforma given below.	Yes / No

S. No.	Name of the project and Employer	Nature of work	Work order No and Date	Present stage of work	Value of contract	Brief details of litigation
1.	2.	3.	4.	5.	6.	7.

Signature of bidder

Name & Designation:

Date and Place:

Office Seal

Annexure II- Format 1A

List of Technical Personnel, Giving Details about their Technical Qualifications, Experience including that in RBI

Sr. No.	Name	Age	Qualifications	Construction experience	Nature of works handled	Name of the projects handled costing more than ₹24.05 Lakh	Date from which employed in your organization	Indicate special experience (if any) such as Advanced Construction management techniques like CPM/PERT and indicate projects in which such techniques were employed, if any
1.	2.	3.	4.	5.	6.	7.	8.	9.

Signature of the bidder with seal

Annexure III- Format 2

PREVIOUS WORK EXPERIENCE

List of important similar works executed by the contractor / firm (including works completed prior to on or before May 31, 2018)

S. No.	Name of similar work and location	Nature of work involved in the contract (e.g., Renovation of office building, residential quarters).	Name of the owner/client and Architect. Also indicate whether Government or Semi-Government or Private Body with full postal address.	Cost of work		Period of completion			Reason for delay, if any	Whether work was left incomplete, or contract was terminated from either side?	Litigation / Arbitration, if any with details.	Any other relevant information.
				Contract Amount (in ₹ lakh)	Actual value of work done (in ₹ lakh)	Date of commencement of work	Scheduled date of completion	Actual date of completion				
1.	2.	3.	4.	5a	5b	6a	6b	6c	7	8	9	10

Attach supporting documents

Signature of the bidder with seal

Annexure IV- Format 2A

List of important similar works 'On Hand'

S. No.	Name of the work and location	Nature of work involved in the contract	Name of the owner and Architect Whether Government or Semi-Government or Private Body with full postal address.	Contract Amount in ₹	Completion Period		Present stage of work with reasons if the work is getting delayed	Any other relevant information
					Stipulated	Expected		
1	2	3	4	5	6 (a)	6 (b)	7	8

Signature of the bidder with seal

Annexure V- Format 3

PREVIOUS EXPERIENCE

Details of similar work/s (qualifying) completed during last five years ending May 31, 2024

(The work/s costing above the minimum value specified in pre-qualification criteria)

S. No	Name of similar work and location	Nature of work involved in the contract (e.g. Renovation of office buildings / residential quarters).	Name of the owner / client and Architect. Also indicate whether Government or Semi-Government or Private Body with full postal address.	Name, e-mail ID, telephone (land line and mobile) nos., Fax no. of the contact Executive (the person of bidders client who can be contacted by the bank in case it is so needed).	Cost of work		Period of completion			Reason for delay, if any	Whether work was left incomplete or contract was terminated from either side?	Litigation / Arbitration, if any with details.	Any other relevant information.
					Contract Amount (in ₹ lakh)	Actual value of work done (in ₹ lakh)	Date of commencement of work	Scheduled date of completion	Actual date of completion				
1.	2.	3.	4.	5.	6 a	6b	7a	7b	7c	8	9	10	11

Signature of the bidder with seal

Annexure VI- Format 3A

CLIENT's CERTIFICATE REG. PERFORMANCE OF CONTRACTOR
(On Client's Letter Head)

Name & address of the Client:

Details of Works executed by Shri /M/s

1.	Name of work with brief particulars	
2.	Agreement No. and date	
3.	Agreement amount	
	Date of commencement of work	
4.	Stipulated date of completion	
5.	Actual date of completion	
6.	Details of compensation levied for delay (indicate amount) if any:	
7.	Gross amount of the work completed and paid	
8.	Name and address of the authority under whom works executed:	
9.	Whether the contractor employed qualified Engineer during execution of work?	
10.	(i) Quality of work (indicate grading)	Outstanding / Very Good / Good / Satisfactory / Poor
	(ii) Amt. of work paid on reduced rates, if any.	
12	(i) Did the contractor go for arbitration?	
	(ii) If yes, total amount of claim	
	(iii) Total amount awarded	
13	Comments on the capabilities of the contractor	
	(a) Technical proficiency	Outstanding / Very Good / Good / Satisfactory / Poor
	(b) Financial soundness	Outstanding / Very Good / Good / Satisfactory / Poor
	(c) Mobilization of adequate T&P	Outstanding / Very Good / Good / Satisfactory / Poor
	(d) Mobilization of manpower	Outstanding / Very Good / Good / Satisfactory / Poor

	(e) General behavior	Outstanding / Very Good / Good / Satisfactory / Poor
	Signature of the Reporting Officer* with Office seal	

Note:

(i) All columns should be filled in properly

(ii) * Clients Report/certificate (a) for each of qualifying similar completed works carried out for Government/ public sector companies, the certificate should be signed by the concerned Executive Engineer or an officer in an equivalent or higher rank (b) for each of the qualifying similar completed works carried out for **Private companies shall accompany Tax deduction at source, TDS certificate has to be submitted for proving the credentials / contract amount.**

Annexure VII- Financial Status

S. No.	Details	Financial Year		
		2020 - 2021	2021 - 2022	2022 - 23
1	Annual financial turnover certified by Chartered Accountant (₹ in lakh) (Attach certificate issued by a Chartered Accountant)			
2	Income Tax returns for the year (₹ in lakh)			

Note:

(i) Statement shall be supported by copies of audited financial statements/ accounts of the business of the bidder duly certified by a Chartered Accountant. The Income Tax Clearance Certificates / Income Tax Assessment orders along with the latest final accounts of the business of the contractor duly certified by a Chartered Accountant, copies of the Income Tax Clearance Certificate/ Income Tax assessment orders along with the latest final accounts of business of the contractor duly certified by a Chartered Accountant as a proof creditworthiness.

Signature of the bidder with seal

Annexure VIII- Form of bankers' certificate from a scheduled bank

(On Bankers' Letter Head)

This is to certify that to the best of our knowledge and information M/s
..... having marginally noted address, a customer of our bank are / is
respectable and can be treated as good for any engagement up to a limit of
₹.....
(Rupees..... Only)

2. This certificate is issued without any guarantee or responsibility on the Bank or any of the officer.

(Signature with stamp)
For the Bank

Note:

1. Bankers' certificates should be on letter head of the Bank, sealed in cover addressed to enlistment authority.
2. In case of partnership firm, certificate to include names of all partners as recorded with the Bank.

Annexure IX- Format 5A

Details of Bidder's Banker

1	Name and full Address of the Banker	
2	Name of contact executives, Email ID, contact numbers (land line and mobile), Fax number etc. (The person can be contacted at the office of their banker by the Bank in case it is needed.)	

Signature of the bidder with seal

Annexure X- Undertaking regarding compliance of statutory requirements

(To be submitted by the applicant on their letterhead)

1. I / We (Name of the firm) undertakes that

(a) we shall fully comply with all the statutory requirements as applicable for any work awarded to us, irrespective of the contract amount.

(b) We shall indemnify Reserve Bank of India, Chandigarh against any liability / claims, whatsoever arising out of non-compliance of any statutory requirement claimed by Reserve Bank of India, Chandigarh without any protest or demur whatsoever.

(Seal and signature of the applicant)

Date:

Place:

Annexure XI- Undertaking regarding declaration of debarment by public institution(s)

(To be submitted by the applicant on their letterhead)

1. I / We (Name of the firm) declares that

(a) I / We or any of our allied firm* is / are not debarred / suspended / blacklisted by any public institution / entity in India or any other country as on (last date of submission of application).

(b) I / We or any of our allied firm* have not made any transgression in respect of the code of integrity with any public institution / entity in India or any other country in last three years as on (last date of submission of application).

(c) I / We will inform the Bank in writing, in case, I / we or any of our allied firm* is / are debarred / suspended / blacklisted by any public institution / entity in India or other country at the earliest.

2. I / We (Name of the firm) declare that I /we or our allied firm* (Name of the allied firms(s)) is / are debarred / suspended / blacklisted by (Name and address of public institution in India or any other country) and the same effective up to (date). A copy of such letter is attached for your information and record.

(Seal and signature of the applicant)

Date:

Place:

Note: Strike out one of the above two declarations which is not applicable.

*Allied firm: A firm would be termed as "allied firm" if the management is common, or substantial or majority shares are owned by the banned / suspended firm and by virtue of this it has a controlling voice. Further all successor firms will also be considered as allied firms.

Annexure XII- Proforma of bank guarantee for performance security deposit

(On Non-Judicial Stamp Paper of appropriate value purchased in the name of the issuing bank)

Place: _____

Date: _____

The Regional Director
Reserve Bank of India
Estate Department
Chandigarh

Madam / Dear Sir,

Repair, Waterproofing and SRI Coating Work on the terrace of RBI Staff Quarters at Sector-30A, Chandigarh

Bank Guarantee for PERFORMANCE SECURITY DEPOSIT

WHEREAS

Reserve Bank of India, having its Central Office at Shahid Bhagat Singh Road, Mumbai, (hereinafter called "the RBI") has awarded the Contract for the captioned project (hereinafter called the "Contract") to M/s _____ (Name of the Contractor) (hereinafter called "the said Contractor" which expression shall include its successors and assigns.

AND Whereas the Contractor is bound by the said Contract to submit to RBI a Performance Security for a total amount of ₹ _____ (____ ONLY) (Amount in figures and words) for the due fulfillment by the said contractor of the terms and conditions contained in the contract. We, _____ (Name of the Bank), (hereinafter called "the Bank"), at the request of M/s _____, the contractor, do hereby undertake to pay to the RBI an amount not exceeding ₹ _____ (____ ONLY) as Performance Guarantee for due fulfillment of the terms and conditions of the contract.

NOW THIS GUARANTEE WITNESSETH

1. We, _____ (Name of the Bank), do hereby agree with and undertake to RBI, their Successors, Assigns that in the event of the RBI coming to the conclusion that the Contractor has not performed his obligations under the said conditions of the contract or have committed a breach thereof, which conclusion shall be binding on us as well as the said contractor; we shall on demand by the RBI, pay without demur to the RBI, a sum of ₹ _____ (____ Only) or any lower amount that may be demanded by the RBI. Our guarantee shall be treated as equivalent to the Performance Guarantee Amount for the due performance of the obligations of the Contractor under the said Contract, provided, however, that our liability against such sum shall not exceed the sum of ₹ _____ (____ Only).

2. We also agree to undertake to and confirm that the sum not exceeding ₹ _____ (____ Only) as aforesaid shall be paid by us without any demur or protest, merely on demand from the RBI on receipt of a notice in writing stating that the amount is due to them and we shall not ask for any further proof or evidence and the notice from the RBI shall be conclusive and binding on us and shall not be questioned by us in any respect or manner whatsoever. The Bank shall pay to RBI any money so demanded notwithstanding any dispute/disputes raised by the Contractor in any suit or proceedings pending before any Court, Tribunal or Arbitrator/s relating thereto and

the liability under this guarantee shall be absolute and unequivocal. We undertake to pay the amount claimed by the RBI within a period of one week from the date of receipt of the notice as aforesaid.

3. We confirm that our obligation to the RBI under this guarantee shall be independent of the agreement or agreements or other understandings between the RBI and the Contractor.

4. This guarantee shall not be revoked by us without prior consent in writing of the RBI.

We hereby further agree that –

a) Any forbearance or commission on the part of the RBI in enforcing the conditions of the said agreement or in compliance with any of the terms and conditions stipulated in the said Contract and/or hereunder or granting of any time or showing of any indulgence by the RBI to the Contractor or any other matters in connection therewith shall not discharge us in any way and our obligation under this guarantee. This guarantee shall be discharged only by the performance by the Contractor of their obligations and in the event of their failure to do so, by payment by us of the sum not exceeding ₹ _____ (_____ Only).

b) Our liability under these presents shall not exceed the sum of ₹ _____ (_____ Only).

c) Our liability under this agreement shall not be affected by any infirmity or irregularity on the part of our said constituents/clients or their obligations thereunder or by dissolution or change in the constitution of our said constituents.

d) This guarantee shall remain in force up to _____ (60 days beyond the Defect liability period) provided that if so desired by the RBI, this guarantee shall be renewed for a further period as may be indicated by them on the same terms and conditions as contained herein.

e) Our liability under these presents will terminate unless these presents are renewed as provided hereinabove on the _____ or on the day when our said constituents comply with their obligations, as to which a certificate in writing by the RBI alone is the conclusive proof whichever date is later. Unless a claim or suit or action is filed against us within _____ or any extended period, all the rights of the RBI against us under this guarantee shall be forfeited and we shall be released and discharged from all our obligations and liabilities hereunder.

In witness whereof I/We of the Bank have signed and sealed this guarantee on the _____ day of _____ (Month) _____ (Year) being herewith duly authorized.

For and on behalf of _____ (Name of the Bank)

Signature of authorized Bank Official

Name:

Designation:

Stamp / Seal of the Bank

Signed, sealed and delivered for and on behalf of the Bank by the above named in the presence of:

Witness 1

Signature

Name.....

Address

.....

.....

(NB: This guarantee will require stamp duty as applicable in the state, where it is executed and shall be signed by the official whose signature and authority shall be verified).

Annexure XIII- Format for power of attorney for authorized signatory

(On Non-Judicial Stamp Paper of appropriate value)

To,
Regional Director,
Reserve Bank of India
Estate Department,
Chandigarh – 160017

Madam / Dear Sir,

Repair, Waterproofing and SRI Coating Work on the terrace of RBI Staff Quarters at Sector-30A, Chandigarh

We..... (Name of the Bidder and address of their registered office) do hereby constitute, appoint and authorize Mr. / Ms. (Name and residential address of Power of Attorney holder) who is presently employed with us and holding the position of as our attorney, to do in our name and on our behalf, all such acts, deeds and things necessary in connection with or incidental to our bid for the captioned Project, including signing and submission of all documents and providing information / responses to the Reserve Bank of India (RBI), representing us in all matters before RBI, and generally dealing with RBI in all matters in connection with our proposal for the said Project.

We hereby agree to ratify all acts, deeds and things lawfully done by our said attorney pursuant to this Power of Attorney and that all acts, deeds and things done by our aforesaid attorney shall and shall always be deemed to have been done by us.

Signature(s) of the Bidder

Name(s)

Stamp / Seal of the Bidder

Note:

(i) Power of Attorney should be properly stamped and notarized Power of Attorney furnished by Contractor shall be irrevocable.

**Annexure XIV- Proforma for Indemnifying the Employer against Contract Labour
Rules / Regulations**

(On Non-Judicial Stamp Paper of appropriate value)

To,
Regional Director,
Reserve Bank of India
Estate Department,
Chandigarh – 160017

Madam / Dear Sir,

**Repair, Waterproofing and SRI Coating Work on the terrace of RBI Staff Quarters at
Sector-30A, Chandigarh**

We, M/s (Name of contractor), hereby undertake that we shall comply with all the statutory rules/ regulations with regard to the employment of contract labour and their payment.

We also hereby fully indemnify and keep indemnified the Employer, i.e., Reserve Bank of India, against payments to be made to the contract labour and for the observance of the laws in this regard without prejudice to our right to claim indemnity from our sub-contractors.

Yours faithfully,

For _____

Authorised Signatory

Annexure XV- Proforma for Indemnifying the Employer against Patent Rights

(On Non-Judicial Stamp Paper of appropriate value)

To,

Regional Director,
Reserve Bank of India
Estate Department,
Chandigarh – 160017

Madam / Dear Sir,

Repair, waterproofing and SRI coating work on the terrace of RBI Staff Quarters at Sector-30A, Chandigarh

We, M/s _____ (Name of Contractor) hereby undertake to fully indemnify and keep indemnified the Employer i.e. Reserve Bank of India against any action, claim or proceeding relating to infringement or use of any patent or design or any alleged patent or design rights and shall ourselves pay any royalties, licence fees etc. which may be payable in respect of any article or part thereof included in the contract or damages, cost and charges of all and every sort that may be legally incurred in respect thereof.

In the event of any claims made under or action brought against Employer in respect of any such matters as aforesaid, we shall, on being notified thereof, at our own expense, settle any dispute or conduct any litigation that may arise therefrom, provided that we shall not be liable to indemnify the Employer if the infringement of the patent or design or any alleged patent or design right is the direct result of an order passed by the Engineer-in-Charge in this behalf.

Yours faithfully,

For _____

Authorised signatory

Name and address of the Contractor:

Seal of the Contractor:

Date:

Place:



भारतीय रिज़र्व बैंक
संपदा विभाग
चंडीगढ़

सेक्टर- 30ए, चंडीगढ़ स्थित भारतीय रिज़र्व बैंक के कर्मचारी आवासों की छत पर मरम्मत, वॉटरप्रूफिंग
और एस.आर.आई. कोटिंग के कार्य
हेतु ई-निविदा

Tender for
Repair, Waterproofing and SRI Coating Work on the terrace of RBI Staff Quarters at
Sector-30A, Chandigarh

RBI/Chandigarh Regional Office/Estate/3/24-25/ET/ 48

भाग II (वाणिज्यिक बोली)
Part II (Financial Bid)

बोलीदाता का नाम _____

पता _____

दूरभाष संख्या _____

बोली- पूर्व बैठक की तिथि एवं समय	03 जुलाई 2024 को पूर्वाह्न 11:00 बजे
स्थान	संपदा विभाग, तृतीय तल, भारतीय रिज़र्व बैंक, सेंट्रल विस्टा, सेक्टर-17, चंडीगढ़-160017
टेक्नो-कमर्शियल बोली और मूल्य बोली प्रस्तुत करने के लिए ऑनलाइन ई-निविदा के बंद होने की तिथि	15 जुलाई 2024 को पूर्वाह्न 11:00 बजे



भारतीय रिज़र्व बैंक
सम्पदा विभाग
चंडीगढ़

Repair, waterproofing and SRI coating work on the terrace of RBI Staff Quarters at Sector-30A, Chandigarh

Unpriced Bill of Quantity

S. No	Description of Items	Unit	Quantity
1	<p>Repair work with Concrete for horizontal surface only:</p> <p>Repair work with Concrete for horizontal surface only:</p> <p>(i) Carefully dismantling and removing the portions of damaged/unsound roof top/parapet top/ similar location (damaged portion may be of combination of plastered surface and concrete cover) of average thickness 40mm- 80 mm (For unsound surface where both plaster and base are unsound and damaged) Removal of the existing top surfaces shall be done manually/ mechanically with the low impact frequency hammer without damaging the existing sound concrete surface. The damaged surface should be cut in rectangular shape (Only this rectangular portion will be measured for payment.) and cleaned thoroughly with the help of water, wire brush and blower.</p> <p>(ii) Priming of surface: For priming of concrete substrate, the surface should be thoroughly saturated with potable water. Remove any excess of water prior to application. Slurry of primer coat is prepared by mixing SBR based bonding agent (Fosroc-Nitobond SBR /Dr fixit Pidicrete URP or approved equivalent), water and fresh OPC cement-43 grade in ratio as specified by the manufacturer.</p> <p>(iii) Repairing – Repairing the surface with 1:1.5.:3 ratio cement concrete (by using stone aggregates of 6 mm or lower size and coarse sand) admixed with SBR based bonding agent. For repairing of parapet top, proper slope needs to be maintained and finished smooth as directed by Engineer in charge.</p> <p>(iv) Disposal of debris- Disposing the site-debris outside the premises, as per local municipality / administration rules.</p> <p>The rate shall include to labour cost, transportation, scaffolding, disposing of malba/debris from the site and out of premises and dumped as per local administration/ municipality rules, etc. all complete as directed by Bank's Engineer.</p>	SQMT	20.00
2	<p>Repair work on horizontal and vertical surface both with Polymer modified mortar:</p> <p>Carefully dismantling and removing the portions of damaged/unsound roof top/parapet top/ inner vertical portion of parapet wall or mummy wall/similar location of average thickness 20 mm (For unsound surface where only plaster or similar finish are unsound and damaged). Removal of the existing top horizontal or vertical surface shall be done manually/ mechanically with the low impact frequency hammer without damaging the existing sound concrete/sub-base surface. The damaged surface should be cut in rectangular shape (Only this rectangular/square portion will be</p>	SQMT	170.00

	<p>measured for payment) and cleaned thoroughly with the help of water, wire brush and blower.</p> <p>(ii) Priming of surface: For priming of concrete substrate, the surface should be thoroughly saturated with potable water. Remove any excess of water prior to application. Slurry of primer coat is prepared by mixing SBR based bonding agent (Fosroc-Nitobond SBR/ Dr fixit Pidicrete URP or approved equivalent), water and fresh OPC cement-43 grade in ratio as specified by the manufacturer.</p> <p>(iii) Repairing – Repair of Spalled surfaces or those containing large blowholes, cracks and other such defects up to 20 mm depth, should be repaired using polymer modified mortar (Dr Fixit Polymer Mortar HB/ Fosroc make polymer modified mortar or approved equivalent) after applying SBR based bonding agent (Fosroc-Nitobond SBR/Dr fixit Pidicrete URP or approved equivalent) or approved equivalent of approved manufacturer as per manufacturer's specifications. All complete as directed by Bank's Engineer.</p> <p>(iv) Disposal of debris- Disposing the site-debris outside the premises, as per local municipality / administration rules. The rate shall include to labour cost, transportation, scaffolding, disposing of malba/debris from the site and out of Bank's premises and dumped as per local administration/ municipality rules, etc. all complete as directed by Bank's Engineer.</p>		
3	<p>Coving/Fillet: -</p> <p>(i) Carefully dismantling the unsound cove/fillet along with the vertical plaster from wall at fillet level. Removal of the existing unsound coving/fillet shall be done manually/ mechanically with the low impact frequency hammer without damaging the existing sound concrete/masonry surface. (Only linear portion will be measured for payment.) and cleaned thoroughly with the help of water, wire brush and blower.</p> <p>(ii) Priming of surface: For priming of concrete substrate, the surface should be thoroughly saturated with potable water. Remove any excess of water prior to application. Slurry of primer coat is prepared by mixing of SBR based bonding agent (Fosroc-Nitobond SBR or Dr fixit Pidicrete URP), water and fresh OPC cement-43 grade in ratio as specified by the manufacturer.</p> <p>(iii) Providing and Applying 1:1.5.:3 ratio cement concrete (by using stone aggregates of 6 mm or lower size and coarse sand) admixed with SBR based bonding agent (Fosroc-Nitobond SBR or Dr fixit Pidicrete URP) of approved manufacturer at dosage of minimum 5 Liters per bag of Cement for making cove/fillet of size of approximately 50 mm x 50 mm at the junction of slab and parapet or junction of lintel and wall or vertical offsets as per manufacturer's specifications and finishing smooth. The work includes making good the damages with the cement concrete of same specifications as mentioned above and disposing the dismantled debris outside the premises, as per local municipality / administration rules. The rate shall include to labour cost, transportation, scaffolding, disposing of malba/debris from the site and out of Bank's premises and dumped as per local administration/ municipality rules, etc. all complete as directed by Bank's Engineer.</p> <p>All complete as directed by Bank's Engineer.</p>	RMT	150.00
4	<p>Crack repairs -</p> <p>The cracks of size more than 5 mm on the surface of terrace shall be open in square or U-groove manner up to minimum 6 mm size</p>	RMT	650.00

	using mechanical cutter. Scraping and properly cleaning the surface to remove loose particles with wire brushes and blower. The cracks shall be repaired by using PU sealant of approved manufacturer as per manufacturer's specifications complete in all respect as per the direction of Bank's Engineer.		
5	Grade / slope correction of the terrace: The slope of the terrace must be checked and if found disturbed due to delamination / spalling / damaged mortar / pothole, must be corrected using polymer modified mortar and SBR bonding agent. The part where slope correction is required to be cut in rectangular/square shape and surface to be cleaned with wire brush and air blower (Only this rectangular/square portion will be measured for payment). The surface to be treated with SBR bonding agent and the PMM to be laid in slope matching with the adjacent area/surface. The surface to be finished and prepared smooth for waterproofing treatment.	SQMT	20.00
6	Brick on edge roofing repair: i) Dismantling and removing the portions of damaged/unsound roof top brick tile/brick on edge covering in terracing manually/mechanically with the low impact frequency hammer without damaging the existing sound concrete/sub-base surface including removal of existing mortar and the slab surface cleaned thoroughly with the help of water, wire brush and blower with stacking of serviceable material and disposal of unserviceable material within 50 metres lead. (ii) Priming of surface: For priming of concrete substrate, the surface should be thoroughly saturated with potable water. Remove any excess of water prior to application. Slurry of primer coat is prepared by mixing of SBR based bonding agent (Fosroc-Nitobond SBR or Dr fixit Pidicrete URP), water and fresh OPC cement-43 grade in ratio as specified by the manufacturer. (iii) Repairing – Laying brick on edge flooring with bricks of class designation 7.5 on a bed of 12 mm polymer modified mortar (Dr Fixit Polymer Mortar HB/ Fosroc make polymer modified mortar or approved equivalent) after applying SBR based bonding agent (Fosroc-Nitobond SBR/Dr fixit Pidicrete URP or approved equivalent) or approved equivalent of approved manufacturer as per manufacturer's specifications, including filling the joints with same mortar, with common burnt clay non modular bricks. All complete as directed by Bank's Engineer. (iv) Disposal of debris- Disposing the site-debris outside the premises, as per local municipality / administration rules. The rate shall include to labour cost, transportation, scaffolding, disposing of malba/debris from the site and out of Bank's premises and dumped as per local administration/ municipality rules, etc. all complete as directed by Bank's Engineer.	SQMT	150.00
7	Surface Preparation and Waterproofing cum SRI coating on concrete/mortar surface: Surface preparation: - Making all horizontal and vertical surfaces which are to receive the coating free from oil, laitance, grease, wax, dirt or any other form of foreign matter which could affect adhesion. Top China mosaic/Concrete/Plaster surfaces should be cleaned using mechanical means and making the top surface rough using	SQMT	3647.39

	<p>some mechanical grinder/wire brush/pressurised water jet etc. all complete as directed by Bank's Engineer.</p> <p>Crack repair: - Hairline cracks (width up to 0.5 mm) without any active movement need not to be opened. Clean the hairline cracks - remove dust, residue, or any contamination. These cracks need to be treated during the coating by applying the same waterproofing component using brush in vertical position. Cracks with width more than 0.5 mm having shrinkage crack in screed/plaster or construction joint up to 5mm width or more should be undercut groove up to 5-6 mm with mechanical cutting machine and should be filled using PU sealant, as mentioned in item no.4 above.</p> <p>Application: -Providing & Applying one coat of primer coat using the SINGLE COMPONENT HYBRID POLYURETHANE BASED ELASTOMERIC liquid applied, brushable, white coloured, WATERPROOF COATING and allowed to dry, then a wet coat of the undiluted chemical shall be applied, extending 150mm either side of the coving, and while still wet, reinforced using 100% polyester geotextile fabric and while the first coat is still tacky, a second coat of same solution shall be uniformly applied over, leaving no room for honeycombed and non-uniform finish. Each coat including primer should be applied in direction perpendicular to the previous coat IN SEAMLESS MANNER. The overall dry film thickness should not be less than (including thickness of geotextile) as specified in manufacturer specification.</p> <p>Technical Specification/ Parameters for waterproofing coating having minimum 106 SRI value.</p> <ol style="list-style-type: none"> 1. Waterproofing material should be environmentally friendly and should have low VOC. 2. Minimum solid content of 62%. 3. This should have minimum tensile strength of 1.60 N/mm² as per ASTM D-412. 4. Elongation at break (% age) of 300 % minimum as per ASTM D-412. 5. Minimum Pull off Adhesion strength should be 1.80 N/mm² on concrete surface as per ASTM D-4541. 6. Cured membrane should possess UV resistance. 7. Minimum Solar Reflectance Index (SRI) should be 106. <p>The application of coatings shall be done through the authorized applicator of the manufacturer and as per manufacturer's recommendations. All the material to be used in the work should be of the same manufacturer. The coating should have a performance guarantee of five years from the date of virtual completion of work. contractor should furnish the performance guarantee in prescribed format to the Bank. All complete as directed by Bank's Engineer.</p>		
8	<p>Surface Preparation and Waterproofing cum SRI coating on brick surface:</p> <p>Surface preparation: - Making all horizontal and vertical surfaces which are to receive the coating free from oil, laitance, grease, wax, dirt or any other form of foreign matter which could affect adhesion. Top China mosaic/Concrete/Plaster surfaces should be cleaned</p>	SQMT	2,657.62

<p>using mechanical means and making the top surface rough using some mechanical grinder/wire brush/pressurised water jet etc. all complete as directed by Bank's Engineer.</p> <p>Crack repair: - Hairline cracks (width up to 0.5 mm) without any active movement need not to be opened. Clean the hairline cracks - remove dust, residue, or any contamination. These cracks need to be treated during the coating by applying the same waterproofing component using brush in vertical position. Cracks with width more than 0.5 mm having shrinkage crack in screed/plaster or construction joint up to 5mm width or more should be undercut groove up to 5-6 mm with mechanical cutting machine and should be filled using PU sealant, as mentioned in item no.4 above and brick on edge/ brick tile repair should be done as mentioned in item no.6 above.</p> <p>Application: -Providing & Applying one coat of primer coat using the SINGLE COMPONENT HYBRID POLYURETHANE BASED ELASTOMERIC liquid applied, brushable, white coloured, WATERPROOF COATING and allowed to dry, then a wet coat of the undiluted chemical shall be applied, extending 150mm either side of the coving, and while the first coat is still tacky, a second coat of same solution shall be uniformly applied over, leaving no room for honeycombed and non-uniform finish. Each coat including primer should be applied in direction perpendicular to the previous coat IN SEAMLESS MANNER. The overall dry film thickness should not be less than as specified in manufacturer specification.</p> <p>Technical Specification/ Parameters for waterproofing coating having minimum 106 SRI value.</p> <ol style="list-style-type: none"> 1. Waterproofing material should be environmentally friendly and should have low VOC. 2. Minimum solid content of 62%. 3. This should have minimum tensile strength of 1.60 N/mm² as per ASTM D-412. 4. Elongation at break (% age) of 300 % minimum as per ASTM D-412. 5. Minimum Pull off Adhesion strength should be 1.80 N/mm² on concrete surface as per ASTM D-4541. 6. Cured membrane should possess UV resistance. 7. Minimum Solar Reflectance Index (SRI) should be 106. <p>The application of coatings shall be done through the authorized applicator of the manufacturer and as per manufacturer's recommendations. All the material to be used in the work should be of the same manufacturer. The coating should have a performance guarantee of five years from the date of virtual completion of work. contractor should furnish the performance guarantee in prescribed format to the Bank. All complete as directed by Bank's Engineer.</p>		
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(Seal and signature of the applicant)

Date:

Place: